

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held October 8, 2019, in the Clearwater County Council Chambers in Rocky Mountain House.

1. CALL TO ORDER:

The Meeting was called to order at 9:00 am by Reeve Duncan with the following in attendance:

Reeve Councillors	Jim Duncan John Vandermeer Cammie Laird Michelle Swanson Tim Hoven Theresa Laing
Staff: CAO Recording Secretary Director, Agriculture & Community Services Director, Corporate Services Director, Planning Economic Development Officer Director, Emergency & Legislative Services Supervisor, Community Services Systems Administrator Administrative Assistant Manager, Finance Regional Fire Chief Director, Public Works Infrastructure Director, Public Works Operations	Rick Emmons Tracy Haight Matt Martinson Murray Hagan Keith McCrae Jerry Pratt Christine Heggart Anne-Marie Bertagnolli Mike Bell Allanah McLean Rhonda Serhan Steve Debieenne Erik Hansen Kurt Magnus
Delegates: Range Road 7-3A Residents -	Jackie Janes Lois Rollier
Service Alberta -	Whitney Benoit, Business Relationship Coordinator Alberta First Responder Radio Communications System Brian Saunders, Business Relationship Coordinator Alberta First Responder Radio Communications System Gord Beagle, Manager, Operations Alberta First Responder Radio Communications System
Media:	Dianne Spoor

Councillor Daryl Lougheed sent regrets as he is unable to attend today's meeting.

2. AGENDA ADOPTION:

COUNCILLOR VANDERMEER: That the October 8, 2019, Regular Meeting Agenda is adopted as presented.

**3. ADOPTION
OF MINUTES:**

3.1 September 24, 2019 Regular Meeting of Council Minutes

COUNCILLOR LAIRD: That the Minutes of the September 24, 2019, Regular Meeting are adopted as presented.

387/19

CARRIED 6/0

**4. DELEGATION/
PRESENTATION:**

4.1 Residents' Concerns with Range Road 7-3A (River Road)

Jackie Janes and Lois Rollier, representatives of residents living along Range Road 7-3A (River Road) presented residents' requests and letters of support for paving River Road.

J. Janes noted that upon review of Council's previous Regular Meeting minutes, residents are aware of the high cost of paving and are asking Council to consider applying the SB90 (oil-based) dust suppression product on one to two kilometers of road instead of paving.

J. Janes reviewed residents' concerns with driver and pedestrian safety due to: increased traffic on the road; condition of the gravel road; and the Highway 11 intersection turn-off.

Discussion took place and the following points were noted:

- River Road residents prefer SB90 product the over the magnesium chloride product.
- Residents are encouraged to contact Jason Nixon, MLA, with their concerns regarding Highway 11 intersectional treatment as this is under Alberta Transportation jurisdiction.
- Council hopes to meet with Alberta Transportation during the RMA 2019 Fall Conference to discuss Highway 11 intersectional treatment.

COUNCILLOR LAING: That Council receives the presentation from 'Resident's Concerns with Range Road 7-3A (River Road)' Delegation for information; and that Council considers costs of applying SB90 dust suppression on Range Road 7-3A (River Road) during 2020 Budget Discussions.

388/19

CARRIED 6/0

**5. AGRICULTURE &
COMMUNITY
SERVICES:**

5.1 Parkland Regional Library (PRL) 2020 Proposed Budget

M. Martinson presented Parkland Regional Library's (PRL) proposed 2019 budget, which requires a 2/3 majority of member municipalities (64 in total) to pass, for Council's approval. The budget shows a 3.6% increase to the PRL municipal per capita requisition. The total estimated amount for Clearwater County's 2020 budget allocation is \$102,146.85.

COUNCILLOR HOVEN: That Council approves Parkland Regional Library's 2020 proposed budget.

389/19

CARRIED 4/2

6. CORPORATE
SERVICES:

6.1 Recovery of Taxes

M. Hagan noted the following properties have unpaid property tax, in arrears for two or more years:

- Roll #3904061022 - NE 6-39-4 W5 - Lot 13 Block 1 Plan 8220518
- Roll #4006181001 - NE 18-40-6 W5 - Lot 1 Block 1 Plan 7722979
- Roll #3905263114 - SE 26-39-5 W5 - Lot 2 Block 6 Plan 0425348
- Roll #3905264115 - SE 26-39-5 W5 - Lot 3 Block 6 Plan 0425348

In compliance with the Municipal Government Act Section 419 legislation, Clearwater County will begin proceedings to offer the properties for sale at a public auction on November 1, 2019.

Based on a market value appraisal, a reserve selling price on each of the properties are set as follows:

- Roll #3904061022 - \$125,000
- Roll #4006181001 - \$430,000
- Roll #3905263114 - \$12, 500
- Roll #3905264115 - \$12, 500

COUNCILLOR SWANSON:

That Council sets the following reserve bids for auction:

Roll #3904061022 - \$125,000
NE 6-39-4W5 –
Lot 13 Block 1 Plan 8220518;
Roll #4006181001 - \$430,000
NE 18-40-6 W5 –
Lot 1 Block 1 Plan 7722979;
Roll #3905263114 - \$12, 500
SE 26-39-5 W5 –
Lot 2 Block 6 Plan 0425348;
Roll #3905264115 - \$12, 500
SE 26-39-5 W5 –
Lot 3 Block 6 Plan 0425348

390/19

CARRIED 6/0

COUNCILLOR LAING:

That Council sets the following terms and conditions that apply to the sale of each property: payment by cash or certified cheque; 10% deposit of bid amount paid at time of sale; and balance of payment to be paid within 90 days.

391/19

CARRIED 6/0

6.2 2019 Tax Collection Statistics for Council Information

R. Serhan provided an update on collection of property taxes to date for 2019 and reviewed total amounts outstanding (approximately \$8.6 million), including penalties, as of October 7, as well as total amounts to be collected through the Tax Installment Payment Plan by end of December 2019.

R. Serhan noted amounts outstanding from oil/gas companies are higher than previous years and that payment reminder letters will go out mid October.

COUNCILLOR VANDERMEER: That Council receives the '2019 Tax Collection Statistics' for information as presented.

392/19

CARRIED 6/0

6.3 Shallow Gas Tax Relief Initiative Program Resolution

R. Serhan reviewed the required process for implementing the Province's Shallow Gas Tax Relief Initiative 2019 and a list of affected companies' roll numbers that qualify for a 35 percent reduction on shallow gas wells and related pipelines.

COUNCILLOR HOVEN: That Council authorizes the cancellation and/or refund of the 2019 property taxes paid or owing so as to reduce by 35 per cent property taxes levied as calculated by Municipal Affairs, as per Section 353(2) of the MGA which includes municipal property taxes, requisitions detailed in Section 326(1)(a) and 359(1)(2) as well as special taxes levied under Section 382(1) where the tax rate is based on the assessment.

393/19

CARRIED 6/0

COUNCILLOR SWANSON: That Council authorizes the cancellation and/or refund of the tax penalties associated with the 2019 property taxes included in the above resolution for cancellation and/or refund pursuant to Section 347 of the MGA, for all qualifying properties identified in the Appendix - Summary of the Tax Relief by Roll Number, attached to and forming part of these council minutes.

394/19

CARRIED 6/0

**7. PLANNING &
DEVELOPMENT:**

7.1 Comprehensive Community Profile

J. Pratt presented the draft 2019 Comprehensive Community Profile that was produced in accordance with the Economic Development Strategy approved by Council on June 25, 2019.

The Community Profile contains Clearwater County statistics, demographics and information useful to existing and potential business and land developers.

Discussion took place and several amendments were suggested.

COUNCILLOR LAIRD: That Council receives the Draft Clearwater County 2019 Community Profile for information as presented.

395/19

CARRIED 6/0

RECESS: Reeve Duncan recessed the meeting at 10:06 am.

CALL TO ORDER: Reeve Duncan called the meeting to order at 10:22 am.

4. DELEGATION/
PRESENTATION:

4.2 Alberta First Responder Radio Communications System (AFRRCS)

W. Benoit, AFRRCS Business Relationship Coordinator, presented a PowerPoint 'AFRRCS Orientation – Clearwater County Regional Fire Rescue Services – June 30, 2019' that explained the provincial program's objectives, roles and responsibilities, and radio system technology and system coverage for the province-wide two-way public safety radio communications system to support first responders.

Discussion took place and it was noted that program implementation is voluntary and on a contract basis with the Province.

COUNCILLOR SWANSON: That Council receives the presentation from 'Alberta First Responder Radio Communications System' Delegation for information.

396/19

CARRIED 6/0

8. OFFICE OF
THE CAO:

8.1 Council Committee Appointments List

R. Emmons presented the 'Council Board/Committee Appointment Listing' for review. He noted councillor time commitment and workload varies dependent on board/committee mandate and that there is potential for Council to consider moving from the current activity-based councillor remuneration to a salary base for better distribution of workload and transparency.

Discussion took place on the following: priorities and relevance of each of the committee and boards; how to improve efficient councillor and citizen at large time and attendance; how to reduce duplication of board/committee efforts; and, value of inviting delegates from committees/boards without council appointment to provide Council with annual updates at Regular Meetings.

RECESS:

Reeve Duncan recessed the meeting at 12:03 pm.

CALL TO ORDER:

Reeve Duncan called the meeting to order at 12:51 pm.

Discussion continued on: reporting of committee/board activities to councillors on a regular basis; selecting citizen at large candidates; and, pros and cons of salary based remuneration for councillors.

COUNCILLOR LAIRD: That Council sends a letter of inquiry to Town of Rocky Mountain House regarding council appointments to the Physician Recruitment and Retention Committee.

397/19

CARRIED 6/0

COUNCILLOR VANDERMEER: That Council sends a letter to Red Deer River Municipal User's Group regarding the following: removal of council appointment to the Group; request for notification of the Group's Annual General Meeting to authorize councillor attendance; and invitation to the Executive Director to attend a Regular Meeting, annually, to provide Council with an update on the Group's activities.

398/19

CARRIED 6/0

9. REPORTS:

9.1 CAO's Report

Discussion took place on the October 8, 2019, CAO's Report as submitted.

COUNCILLOR LAING: That Council authorizes councillors' attendance at: Elected Official Education Program courses on October 16 and, November 12, 2019; Munis 101 course on December 2 and 3, 2019; and 'Certificate in Rural Municipal Leadership' courses on October 10, November 21 and December 5, 2019 and January 16, February 13, March 12 and April 16, 2020, should their schedules allow.

399/19

CARRIED 6/0

9.2. Public Works Report

Discussion took place on the October 8, 2019 Public Works Report, as submitted.

COUNCILLOR LAING: That Council defers installation of new streetlights in the Nordegg Manufactured Home Park pending receipt of information on availability of less costly streetlights.

400/19

CARRIED 6/0

9.3 Councillor Reports

Councillors Swanson, Laing and Reeve Duncan reported on meetings and events they attended on behalf of Clearwater County from September 24 to October 7, 2019.

9.4 Councillor Remuneration

COUNCILLOR SWANSON: That Council receives the CAO's Report, Public Works Report, Councillor Reports and Councillor Remuneration for information as presented.

401/19

CARRIED 6/0

RECESS: Reeve Duncan recessed the meeting at 2:17 pm.

CALL TO ORDER: Reeve Duncan called the meeting to order at 2:23 pm

CLOSED
SESSION:

COUNCILLOR SWANSON: That Council approves meeting as a Committee of the Whole in a closed session, in accordance with Section 197(2) of the Municipal Government Act; and Section 197 of the Freedom of Information and Protection of Privacy Act (FOIP), to discuss the following items:
10.1 Connect to innovate Funding - Third Party Interest; FOIP s.16 - Disclosure Harmful to Business Interests of a Third Party at 2:23 pm.

402/19

CARRIED 6/0

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration were in attendance in the closed session discussion on 10.1 Connect to innovate Funding - Third Party Interest; FOIP s.16 - Disclosure Harmful to Business Interests of a Third Party:

R. Emmons (Advice), M. Hagan (Advice), E. Hansen, (Advice) C. McDonald (Advice) and T. Haight (Clerk).

403/19

COUNCILLOR VANDERMEER: That Council reverts the meeting to an open session at 4:11 pm.

CARRIED 6/0

404/19

COUNCILLOR SWANSON: That Council extends the September 24, 2019 Regular Meeting past 4:00 pm.

CARRIED 6/0

RECESS: Reeve Duncan recessed the meeting at 4:11 pm.

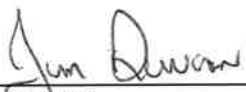
CALL TO ORDER: Reeve Duncan called the meeting to order 4:16 pm.

ADJOURNMENT:

405/19

COUNCILLOR LAIRD: That the Meeting adjourns at 4:16 pm.

CARRIED 6/0



REEVE



CHIEF ADMINISTRATIVE OFFICER

Appendix - Summary of the tax relief by roll number				
	ROLL	QUALIFYING ASSESSMENT	QUALIFYING TAXES	SGTRI 35%
PIPELINES:				
	9900441001	\$ 438,610.00	\$ 5,304.14	\$ 1,856.42
	9900448001	\$ 566,490.00	\$ 6,850.60	\$ 2,397.72
	9900491001	\$ 32,270.00	\$ 390.24	\$ 136.59
	9900970001	\$ 1,047,010.00	\$ 12,661.62	\$ 4,431.58
	9900492001	\$ 5,540.00	\$ 67.00	\$ 23.45
	9900536001	\$ 15,030.00	\$ 181.75	\$ 63.61
	9900890001	\$ 6,140.00	\$ 74.26	\$ 25.99
	9900600001	\$ 173,530.00	\$ 2,098.53	\$ 734.47
	9900610001	\$ 335,390.00	\$ 4,055.87	\$ 1,419.56
	9900920001	\$ 519,210.00	\$ 6,278.83	\$ 2,197.60
	9900740001	\$ 32,680.00	\$ 395.20	\$ 138.32
	9900930001	\$ 10,430.00	\$ 126.13	\$ 44.15
	9900950001	\$ 2,130.00	\$ 25.76	\$ 9.02
	9900024001	\$ 32,780.00	\$ 396.42	\$ 138.75
	9900437001	\$ 305,000.00	\$ 3,688.40	\$ 1,290.94
	9900082001	\$ 116,730.00	\$ 1,411.61	\$ 494.07
	9900103001	\$ 1,650,800.00	\$ 19,963.29	\$ 6,987.19
	9900280001	\$ 328,280.00	\$ 3,969.92	\$ 1,389.47
	9900312001	\$ 467,000.00	\$ 5,647.49	\$ 1,976.63
	9900129001	\$ 474,140.00	\$ 5,733.85	\$ 2,006.85
			subtotal:	\$ 27,762.38
WELLS:				
	9900441001	\$ 3,844,080.00	\$ 46,486.87	\$ 16,270.40
	9900448001	\$ 547,280.00	\$ 6,618.31	\$ 2,316.42
	9900489001	\$ 358,890.00	\$ 4,340.08	\$ 1,519.03
	9900491001	\$ 97,510.00	\$ 1,179.19	\$ 412.72
	9900970001	\$ 952,230.00	\$ 11,515.41	\$ 4,030.38
	9900492001	\$ 79,680.00	\$ 963.57	\$ 337.25
	9900494001	\$ 23,160.00	\$ 280.09	\$ 98.03
	9900536001	\$ 588,290.00	\$ 7,114.25	\$ 2,490.00
	9900890001	\$ 322,000.00	\$ 3,893.97	\$ 1,362.89
	9900600001	\$ 238,130.00	\$ 2,879.72	\$ 1,007.90
	9900610001	\$ 540,150.00	\$ 6,532.11	\$ 2,286.25
	9900920001	\$ 1,118,870.00	\$ 13,530.62	\$ 4,735.72
	9900740001	\$ 601,580.00	\$ 7,274.99	\$ 2,546.26
	9900950001	\$ 17,240.00	\$ 208.48	\$ 72.97
	9901030001	\$ 67,320.00	\$ 814.11	\$ 284.94
	9900024001	\$ 88,100.00	\$ 1,065.40	\$ 372.89
	9900455001	\$ 37,580.00	\$ 454.47	\$ 159.07
	9900437001	\$ 561,710.00	\$ 6,792.83	\$ 2,377.50
	9900082001	\$ 250,720.00	\$ 3,031.99	\$ 1,061.20
	9900680001	\$ 21,170.00	\$ 256.02	\$ 89.61
	9900103001	\$ 2,226,860.00	\$ 26,929.63	\$ 9,425.36
	9900280001	\$ 353,390.00	\$ 4,273.57	\$ 1,495.75
	9900312001	\$ 560,420.00	\$ 6,777.26	\$ 2,372.05
	9900129001	\$ 1,034,050.00	\$ 12,504.91	\$ 4,376.73
			subtotal:	\$ 61,501.32
		TOTAL AMOUNT OF SGTRI		\$ 89,263.70