

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held August 12, 2014 in the Clearwater County Council Chambers in Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 9:02 A.M. by Deputy Reeve Graham with the following being present:

Deputy Reeve:	Earl Graham
Councillors:	Curt Maki
	Jim Duncan
	Theresa Laing
	Kyle Greenwood
	John Vandermeer
CAO:	Ron Leaf
Recording Secretary:	Tracy Haight
Director, CPS:	Ted Hickey
Director, Corp Services:	Rudy Huisman
Staff:	Rhonda Serhan
	Brad Welygan
	Katie Lutz
	Whitney Sosnoski
Media:	Sarah Maetche
Public:	Dennis Ross

Ted Hickey introduced new staff member, Katie Lutz, Community Services Coordinator to Council.

**AGENDA  
APPROVAL:**

Councillor Vandermeer requested addition of an In Camera Legal Item 2.  
Ron Leaf requested addition of In Camera Labour Item 3.

**COUNCILLOR MAKI:** That the August 12, 2014 Regular Meeting Agenda be accepted as amended.

**293/14** CARRIED 6/0

**CONFIRMATION  
OF MINUTES:**

**1. July 22, 2014 Regular Meeting Minutes**

**COUNCILLOR DUNCAN:** That the Minutes of the July 22, 2014 Regular Meeting be accepted.

**294/14** CARRIED 6/0

**2. July 22, 2014 Public Hearing Minutes**

**COUNCILLOR MAKI:** That the Minutes of the July 22, 2014 Public Hearing be accepted.

**295/14** CARRIED 6/0

**CORPORATE  
SERVICES:**

**1. Draft Policy: Fees for Goods & Services**

Rhonda Serhan presented the draft policy, “Fees for Goods and Services”, to replace the “Lease Fees and Fees for Printed Materials” policy. Ms. Serhan explained the new policy states fees for rental or lease sales will be determined by a review of market rates with input from experts in property management. The new policy includes schedules listing lease fees, fees for

air photos and maps, assessment appeal fees, and miscellaneous administrative fees for service.

Christine Heggart joined the meeting.

Ms. Serhan noted the new policy reflects slight increases from February, 2010 for miscellaneous administrative fees, which are similar to neighbouring municipalities.

COUNCILLOR DUNCAN: That Council rescinds the "Lease Fees and Fees for Printed Materials" policy and approves the "Fees for Goods and Services" policy as presented.

296/14

CARRIED 6/0

Rhonda Serhan, Rudy Huisman, and Brad Welygan left the meeting.

**COMMUNITY &  
PROTECTIVE  
SERVICES:**

**1. Ambulance/Health Care Access – Hamlet of Nordegg and Regional Area**

Ted Hickey provided information and history regarding service levels and response times for ground ambulance service in and around Nordegg.

Mr. Hickey provided an overview on the July 18, 2014 meeting to address community concerns and determine what improvements could be made to service with members of the Nordegg Community Association, Alberta Health Services (AHS), Clearwater County administration, and Councillor Laing.

Councillor Laing provided further details of the meeting and noted the Nordegg Ambulance Response Initiative Working Group would like ambulance service based in Nordegg and they request Council's and administration involvement and support in future discussions with AHS to achieve this goal.

Discussion followed on the issues hindering optimum ground ambulance service and similar challenges facing other small communities in Clearwater County.

COUNCILLOR LAING: That Council authorizes Councillor Laing and Director of Community and Protective Services, Ted Hickey, attendance, as required, at meetings with AHS and the Nordegg Ambulance Response Initiative Working Group.

297/14

CARRIED 6/0

**2. Correspondence re Education Programs & Enforcement Initiatives**

Ted Hickey presented a letter from Don Andersen that congratulated Council for funding and supporting educational programs such as "Welcome to Our Backyard" Campaign and noted appreciation for Council's cooperation with enforcement agencies. Mr. Hickey noted Mr. Andersen suggests further improving communication and public education by adding links and additional information to Clearwater County's public website.

Discussion followed and Mr. Hickey noted the Communications Coordinator will review the suggestions.

COUNCILLOR GREENWOOD: That Council accepts the information as presented.

298/14

CARRIED 6/0

**COMMITTEE REPORT:**

Councillor Duncan provided information on the Clearwater Forest Recreational Trails Initiative Committee and explained the committee's focus is to develop a backcountry trail system and stewardship program for recreational use. Councillor Duncan provided details on the group's development program, goals and messaging.

COUNCILLOR MAKI: That Council accepts the information as presented.

299/14

CARRIED 6/0

Christine Heggart left the meeting.

**MUNICIPAL:**

**2. 2014 AUMA Convention Invitation**

Tracy Haight requested direction on who will attend the 2014 AUMA Convention, September 24 – 26 in Edmonton, as a guest of the Town of Rocky Mountain House Council and who will attend as the County's delegate.

Discussion followed and Council noted the value of gaining perspective on urban municipalities by attending the AUMA Convention.

COUNCILLOR DUNCAN: That Council authorizes Councillor Laing's attendance, as the guest of the Town of Rocky Mountain House, and Councillor Greenwood's attendance, as Clearwater County's delegate, at the 2014 AUMA Convention.

300/14

CARRIED 6/0

Mona Crocker, Mike Day, Cathie MacDonald, and Raina Dezall joined the meeting.

**MUNICIPAL:**

**1. Delegation: Library Advocacy Committee**

Mona Crocker thanked Council for past and continued support of the Parkland Regional Library.

Mike Day noted the importance and relevance of libraries in the community and that they are changing in function as they continue to expand. Mr. Day provided examples of the different services available at the Rocky Mountain House Library that are beneficial to community.

Ms. Crocker noted computer services, knowledgeable and well trained staff, and meeting space are also available at the library. Ms. Crocker provided statistical information on the Rocky Mountain House Library and noted user satisfaction is very high.

Cathie MacDonald responded to questions from Council and provided details on online language courses and teleconferencing services available thru the library.

Ms. Crocker extended an invitation to Council to attend a luncheon at the Library on October 14.

COUNCILLOR VANDERMEER: That Council accepts the information as presented.

301/14

CARRIED 6/0

Dennis Ross, Mona Crocker, Mike Day, Cathie MacDonald and Raina Dezall left the meeting.

**INFORMATION: 1. CAO's Report**

Ron Leaf noted the AAMDC deadline for submitting resolutions.

Council discussed federal funding for rural broadband and that improving broadband service in Clearwater County is one of Council's strategic goals.

COUNCILLOR GREENWOOD: That the CAO's Report, Public Works Director's Report, Accounts Payable Listing and Councillors Remuneration be accepted as information.

302/14

CARRIED 6/0

Keith McCrae, Kim Jakowski, Dustin Bisson, and Rick Emmons joined the meeting.

Deputy Reeve Graham recessed the Council meeting for a Public Hearing at 11:00 A.M.

Deputy Reeve Graham reconvened the Council meeting at 12:13 P.M.

Deputy Reeve Graham recessed the Council meeting for lunch at 12:13 P.M.

The meeting reconvened at 12:43 P.M. with the same people present as noted at the beginning of the meeting excluding Tracy Haight, Rudy Huisman, Rhonda Serhan, Brad Welygan, Katie Lutz, Whitney Sosnoski, Sarah Maetche, and Dennis Ross.

**IN CAMERA:**

COUNCILLOR MAKI: That Council meets as a Committee of the Whole to discuss Land, Legal, and Labour items at 12:43 P.M.

303/14

CARRIED 6/0

COUNCILLOR VANDERMEER: That the meeting reverts to an Open Meeting at 1:10 P.M.

304/14

CARRIED 6/0

Sarah Maetche, Keith McCrae, Rick Emmons, Kim Jakowski, Stacey Grantham, Chris Cassin, Warren Hall, R. Guenther, and Tracy Haight joined the meeting.

**PLANNING:**

**1. Bylaw 992/14 Land Use Amendment – Applicant: The Whole Life Institute**

Council reviewed all information presented at the August 12, 2014 Public Hearing for an application to amend the land use bylaw on SE 17 35 05 W5M, containing 152.61 acres to redistrict 10 acres (amended to 18 acres) of the 152.61 acre parcel from Agriculture District "A" to Institutional District "P".

Keith McCrae responded to question from Council and noted there are several possible solutions regarding the separation of the joint driveway. Administration noted this is an example of an issue that would be addressed by the Municipal Planning Commission.

Council discussed the effects redistricting would have on adjacent landowners.

Administration responded to question and noted the amendment to redistrict 18 acres and that the application meets the criteria of discretionary use as outlined in the Land Use Bylaw.

COUNCILLOR VANDERMEER: That Council grants Second Reading to the amended Bylaw 992/14 to redistrict 18 acres of the 152.61 acre parcel from Agriculture District "A" to Institutional District "P".

305/14

DEFFATED 3/3

**ADJOURNMENT:**  
**1:26 P.M.**

COUNCILLOR DUNCAN:

That the Meeting adjourns.

306/14

CARRIED 6/0



DEPUTY REEVE

  
CHIEF ADMINISTRATIVE OFFICER