

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held March 26, 2019, in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:00 a.m. by Reeve Duncan with the following being present:

Reeve Councillors	Jim Duncan John Vandermeer Cammie Laird Daryl Lougheed Michelle Swanson Tim Hoven Theresa Laing
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Staff: Chief Administrative Officer Recording Secretary Director, Corporate Services Director, Agriculture & Community Services Manager, Legislative Services	Rick Emmons Tracy Haight Murray Hagan Matt Martinson Christine Heggart
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Media:	Kassandra Hornsby Dianne Spoor
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Public:	Helge Nome
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**AGENDA
APPROVAL:**

COUNCILLOR LAING:	That the March 26, 2019 Regular Meeting Agenda is adopted as circulated.
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102/19

CARRIED 7/0

**CONFIRMATION
OF MINUTES:**

1. March 12, 2019 Regular Meeting of Council Minutes

COUNCILLOR SWANSON:	That the Minutes of the March 12, 2019, Regular Meeting are adopted as circulated.
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103/19

CARRIED 7/0

**AGRICULTURE
& COMMUNITY
SERVICES:**

1. Community Hall/Association Funding Policy Direction

Based on a comprehensive review of the existing 'Capital Grant Funding for Community Halls' policy, Administration presented policy amendment options for Council's consideration as follows:

1. Revise the existing capital-only policy to eliminate restrictive application requirements and include funding for operating/maintenance costs; or,
2. Develop a new funding policy based on one of the following models:
 - a. Flat Rate – an equal annual amount to each hall;
 - b. Split Rate – an annual amount based on usage or size of hall; or,
 - c. Proportionate – an annual amount based on operational costs and/or usage

Discussion took place on the following: factors to consider when determining funding principles; challenges to community hall sustainability; and alternative funding methods.

Discussion took place on new policy components that would allow hall associations flexibility and leverage when considering capital purchases.

Keith McCrae, Dustin Bisson, Don McNutt, Beatrice McNutt, Vic Maxwell, and Shannon Williams joined the meeting.

COUNCILLOR LOUGHEED: That Council tables Item D1 ‘Community Hall/Association Funding Policy Direction’.

104/19

CARRIED 7/0

RECESS: Reeve Duncan recessed the meeting for Public Hearing regarding Bylaw 1057/19 Land Use Amendment at 10:05 am.

CALL TO ORDER: Reeve Duncan called the meeting to order at 10:25 am with the following people present: Councillors Vandermeer, Laird, Lougheed, Laing, Hoven, and Swanson; R. Emmons, M. Hagan, C. Heggart, K. Hornsby, D. Spoor, and T. Haight, V. Maxwell, S. Williams, D. McNutt, B. McNutt, K. McCrae, D. Bisson.

2. Bylaw 1062/19 Land Use Amendment – Consideration of First Reading

The purpose of Bylaw 1062/19 is to amend the Land Use Bylaw 714/01 to redesignate +/- 8.01 acres from Country Residential Agriculture District ‘CRA’ to Intensive Agriculture District ‘IA’ on land located at Plan 812 1809 Block 1 and, to redesignate +/- 13.25 acres from Agriculture District ‘A’ to Intensive Agriculture District ‘IA’ on land located SW 06 39 07 W5M.

COUNCILLOR VANDERMEER: That Council grants first reading of Bylaw 1062/19 to amend the Land Use Bylaw 714/01 to redistrict +/- 8.01 acres of land from Country Residential Agriculture District ‘CRA’ to Intensive Agriculture District ‘IA’ on land located at Plan 812 1809 Block 1; and, to redesignate +/- 13.25 acres from Agriculture District ‘A’ to Intensive Agriculture District ‘IA’ on land located SW 06 39 07 W5M.

105/19

CARRIED 7/0

PLANNING AND
DEVELOPMENT:

1. Bylaw 1057/19 Land Use Amendment – Consideration of Second and Third Readings

The purpose of Bylaw 1057/19 is to amend the Land Use Bylaw 714/01 to redesignate +/- 30.0 acres from Agriculture District 'A' to Intensive Agriculture District 'IA' on land located at NW 19 36 06 W5M.

Council reviewed and considered information presented at the Public Hearing for Bylaw 1057/19.

COUNCILLOR SWANSON: That Council grants second reading of Bylaw 1057/19 to amend the Land Use Bylaw 714/01 to redistrict +/- 30 acres of land from Agricultural District "A" to the Intensive Agriculture District "IA" on NW 19 36 06 W5M.

106/19

CARRIED 7/0

COUNCILLOR VANDERMEER: That Council grants third reading of Bylaw 1057/19 to amend the Land Use Bylaw 714/01 to redistrict +/- 30 acres of land from Agricultural District "A" to the Intensive Agriculture District "IA" on NW 19 36 06 W5M

107/19

CARRIED 7/0

COUNCILLOR LOUGHEED: That Council lifts Item D1 'Community Hall/Association Funding Policy Direction' from the table.

108/19

CARRIED 7/0

AGRICULTURE
& COMMUNITY
SERVICES:

1. Community Hall/Association Funding Policy Direction

Discussion took place on increasing the current annual budgeted amount of grant funding from \$35,000 to \$60,000 and that funds are available for both operating and/or capital costs.

Discussion took place on how to address funding for halls that provide recreational facilities such as ball diamonds and/or an ice rink and it was suggested that Administration further investigate recreational funding options.

Discussion took place on the advantages and disadvantages of the three funding models as presented.

COUNCILLOR VANDERMEER: That Council directs Administration to draft a 'split flat rate' funding policy for community hall associations that allocates \$5,000 to higher usage/larger halls and \$2500 to lower usage/smaller halls for operating and/or capital costs, per year for three years.

109/19

Discussion followed on systems and supports needed to ensure the split flat rate funding model is fair to community halls and simple to manage.

COUNCILLOR LAING: That Council tables Motion #109/19.

110/19 CARRIED 5/2

COUNCILLOR SWANSON: That Council tables Item D1 'Community Hall/Association Funding Policy Direction'.

111/19 CARRIED 7/0

RECESS: Reeve Duncan recessed the meeting at 11:34 am.

CALL TO ORDER: Reeve Duncan called the meeting to order at 11:36 am with the following people present: Councillors Vandermeer, Laird, Loughed, Laing, and Swanson; R. Emmons, M. Hagan, C. Heggart, K. Hornsby, D. Spoor, H. Nome, Dean Krause, Marco Schoeninger, Kurt Magnus, Devin Drozd, and T. Haight.

DELEGATIONS: 1. Town of Rocky Mountain House – Wastewater Treatment Facility Report

M. Schoeninger, Director of Engineering and Operations, Town of Rocky Mountain House, provided background information regarding the Town's wastewater treatment facility's current level of performance and operation.

He reviewed findings from the 'Regional Wastewater Treatment Facility Upgrade – Feasibility Study' that recommend future upgrades to the facility to ensure capacity for current and projected flows and compliance with federal/provincial regulations.

He noted that after reviewing options, Town of Rocky Mountain House Council approved the recommendation to install additional components for an aeration system to improve capacity and intends to consider desludging of the lagoon. The Town submitted applications for grant funding however program funding is unknown at this time.

COUNCILLOR SWANSON: That Council receives the Town of Rocky Mountain House – Wastewater Treatment Facility Report for information as presented.

112/19 CARRIED 7/0

RECESS: Reeve Duncan recessed the meeting at 12:07 pm.

CALL TO ORDER: Reeve Duncan called the meeting to order at 12:47 pm with the following people present: Councillors, Laird, Loughed, Laing, and Swanson; R. Emmons, M. Hagan, C. Heggart, K. Hornsby, D. Spoor, H. Nome, M. Martinson, Kevin Koe, Sarah Barcelo and T. Haight.

2. Repsol Oil & Gas Canada Inc. – Operations Update

Repsol’s representatives, Kevin Koe, Surface Landman, External Relations, and Sarah Barcelo, Senior Community and Aboriginal Relations Coordinator, updated Council on Repsol’s Canadian business development plans and highlighted activities specific to Clearwater County.

Councillor Vandermeer joined the meeting at 12:57 pm.

S. Barcelo reviewed Repsol Water Applications for Clearwater and Medicine River. She explained terms of approval by Alberta Environment of Parks are subject to water flow levels.

S. Barcelo also noted Repsol is addressing river water diversification concerns from stakeholders by installing smaller filters to mitigate risks to fish population.

S. Barcelo reviewed Repsol’s local economic engagement initiatives that include hiring locally, spending locally, and paying royalties for North and South Duvernay areas and taxes in Clearwater County. She also reviewed amount of donations dispersed to various local non-profit organizations and schools.

COUNCILLOR LAIRD: That Council receives the Repsol Canadian Operations 2019 Report from Repsol Oil and Gas Canada Delegation for information, as presented.

113/19 CARRIED 7/0

COUNCILLOR VANDERMEER: That Council lifts Item D1 ‘Community Hall/Association Funding Policy Direction’ from the table.

114/19 CARRIED 7/0

Discussion took place on concerns with funding based on hall usage, differences in revenues between small and large halls, and that a comparative report would be helpful before determining the new policy’s funding model.

COUNCILLOR LAING: That Council directs Administration to collect operating revenue and expenses information from community halls in Clearwater County and provide examples of flat rate, split flat rate, and proportionate funding models applicable to community halls in Clearwater County and report findings to Council.

115/19 DEFEATED 5/2

COUNCILLOR LAING: That Council lifts Motion #109/19 from the table.

116/19 CARRIED 7/0

	COUNCILLOR VANDERMEER:	That Council directs Administration to draft a 'split flat rate' funding policy for community hall associations that allocates \$5,000 to higher usage/larger halls and \$2500 to lower usage/smaller halls for operating and/or capital costs, per year for three years.
109/19		CARRIED 7/0

2. Request for Proposal – Manager/Operator Clearwater Campground

Redevelopment of Clearwater Campground (NW 18 36 6 W5M), funded by the Province's Disaster Recovery Program due to flooding in 2013, is complete.

Clearwater County, as leaseholder, requires a manager/operator for the campground. Administration prepared a draft Request for Proposal to solicit private and non-profit organizations' bids for a three year contract commencing May 15, 2019.

	COUNCILLOR HOVEN:	That Council approves the Request For Proposal – Clearwater Campground Manager/Operator, as presented.
117/19		CARRIED 7/0

PUBLIC WORKS: 1. Bylaw 1064/19 2019 Special Tax on the Crimson Lake Cottage Subdivision

The purpose of Bylaw 1064/19 is to impose and collect 2019 Special Tax, for dust suppression application costs, equally from properties in Crimson Lake Cottage Subdivision.

	COUNCILLOR SWANSON:	That Council grants first reading of Bylaw 1064/19 to impose and collect 2019 Special Tax, for dust suppression application costs, equally from properties in Crimson Lake Cottage Subdivision.
118/19		CARRIED 7/0

	COUNCILLOR VANDERMEER:	That Council grants second reading of Bylaw 1064/19 to impose and collect 2019 Special Tax, for dust suppression application costs, equally from properties in Crimson Lake Cottage Subdivision.
119/19		CARRIED 7/0

	COUNCILLOR LOUGHEED:	That Council grants permission for third reading of Bylaw 1064/19.
120/19		CARRIED 7/0

COUNCILLOR LAING: That Council grants third reading of Bylaw 1064/19 to impose and collect 2019 Special Tax, for dust suppression application costs, equally from properties in Crimson Lake Cottage Subdivision.

121/19

CARRIED 7/0

2. Final Policy Review – Dust Suppression

Amendments to the 'Dust Suppression' policy reflect wording changes to provide clarity and removal of specific dollar amounts and product names.

COUNCILLOR LAING: That Council adopts the 'Dust Suppression' policy, as presented.

122/19

CARRIED 7/0

**CORPORATE
SERVICES:**

1. Fourth Quarter Financial Report

Clearwater County's fourth quarter unaudited Capital and Operating Financial Statements, as of December 31, 2018, were reviewed.

COUNCILLOR VANDERMEER: That Council receives the December 31, 2018 Capital and Operating Financial Report for information as presented.

123/19

CARRIED 7/0

INFORMATION:

1. CAO's Report

Discussion took place on the March 26, 2019, CAO Report, as circulated.

Councillor Laird noted she received a request from a community member to have evening meetings, with opportunity for a public 'open mic' session, and suggested that this be an item for discussion in the future.

COUNCILLOR SWANSON: That Council authorizes Councillor Laird's attendance at the Alberta Fire Chiefs Association's Annual Golf Tournament/Conference, May 25-27, 2019, and, at the Safety Codes Council Conference 2019, May 29-31.

124/19

CARRIED 7/0

COUNCILLOR LAING: That Council authorizes councillors' attendance at Volunteer Appreciation Events on April 8 and 11, 2019.

125/19

CARRIED 7/0

2. Public Works Report

Discussion took place on the March 26, 2019, Public Works Report, as circulated.

3. Councillor Verbal Reports

Councillor Laing reported on the Regional Waste Authority Board meeting and noted Chamber of Commerce Lunch & Learn event takes place April 11.

Councillor Laird reported on the Regional Fire Rescue Services Committee meeting.

Councillor Hoven reported on the Clearwater Crime Watch Association meeting.

Councillor Swanson reported on a presentation by Red Deer River Municipal User Group and noted highlights and keynote speaker at the Rural Municipalities of Alberta's conference.

COUNCILLOR LAING:	That Council receives the CAO's Report, Public Works Report, Accounts Payable, Councillor Remuneration, and Councillor Verbal Reports for information as presented.
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126/19

CARRIED 7/0

ADJOURNMENT: 2:02 pm	COUNCILLOR LAIRD:
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That the Meeting adjourns.

127/19

CARRIED 7/0

	REEVE
	CHIEF ADMINISTRATIVE OFFICER