

CAO's REPORT

October 8, 2019

1. The [Elected Official Education Program](#) (EOEP) has multiple courses coming up.
 - Municipal Corporate Planning and Finance in Leduc on October 16, 2019, in conjunction with the Alberta Summer Villages Association (ASVA) conference. Please note that all elected officials are welcome to register for this course, registration is **not** limited to ASVA participants. The course will run from 8:30 am to 4:30 pm.
 - Council's Role in Service Delivery, November 12, 8:00 am to 4:30 pm, at the RMA convention
 - Council's Role in Strategic Planning, November 12, 8:00 am to 4:30 pm, at the RMA convention

Munis 101 will be offered as a one-and-a-half-day session in:

- Edmonton – October 21 and 22, starting at 1 pm on October 21
 - Clearwater County – December 2 and 3, starting at 10 am on December 2
2. University of Alberta - Augustana Campus, Camrose, offers a 'Certificate in Rural Municipal Leadership' course through the Augustana Extended Education program. A series of seven, one-day modules developed by Doug Griffiths can be taken individually depending upon subject of interest, or as a series for maximum program impact and certification. Course Schedule as follows:

Modules	Date
Priority Based Budgeting	Oct. 10, 2019
Roles & Responsibilities	Nov. 21, 2019
Strategic Leadership	Dec. 5, 2019
Communication & Engagement	Jan 16, 2020
Planning & Action	Feb. 13, 2020
Municipal Collaboration	Mar. 12, 2020
Change Management	Apr. 16, 2020

3. Consultants completed staff interviews on the County's Enterprise Resource Planning (ERP) Financial Systems currently in use. Next step is to determine if current systems meet the needs of the organization's business processes or if there are alternate systems better suited. Final evaluations are expected by mid-December and pending results, Phase 2 of the project will start January 2020.

The County's Geographic Information Systems (GIS) Mapping program is also under review to ensure maximum functionality.

4. Justice and Solicitor General Minister's Office informed Administration that the October 25 Talking Rural Crime Tour is tentatively rescheduled to November 7. Details to be announced when available.

5. ICF/IDP Progress Update:

Creation of 13 Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) with the County's bordering municipal neighbours are in various stages of development. Staff continues to pursue completion of the required plans by the Municipal Government Act (s. 708.28) deadline of April 1, 2020. Should any of the remaining rural to rural plans not be completed in time to meet the deadline, Ministerial Order MSL:047/18 allows municipalities to apply for an extension of one additional year to April 2021. This extension application requires consent of both Council(s) by resolution to apply.

By the end of 2019, Administration will evaluate if any extensions are required and, if so, request Council's consideration for resolution(s) at that time.

MUNICIPALITY	IDP	ICF
Brazeau County	EXEMPT	In Progress – Expected draft to Councils by January 2020
ID No 12 JASPER	EXEMPT	Not started
ID No 9 BANFF	EXEMPT	In Progress – Expected draft to Councils December 10
Lacombe County	Not started	Not started – Initial Admin Meeting set for October 30
MD Bighorn	EXEMPT	COMPLETE
Mountain View County	In Progress	In Progress – Expected draft to Councils by January 2020
Ponoka County	Not started	Not started – Initial Admin Meeting set for October 21
Red Deer County	In Progress	In Progress – Expected draft to Councils by January 2020
SV of Burnstick Lake	EXEMPT	In Progress – Expected draft to Councils by January 2020
Town of Rocky Mountain House	COMPLETE	In Progress – pending mediation
Village of Caroline	COMPLETE	COMPLETE
Wetaskiwin County	In Progress	In Progress – Expected draft to Councils October 22
Yellowhead County	EXEMPT	Not started

Upcoming Events

October 10 – Rocky & District Chamber Lunch & Learn
October 14 – Happy Thanksgiving Day - Clearwater County Offices Closed
October 17 & 18 – ASVA Conference and AGM
October 18 – Des Crossley Demonstration Forest 20th Anniversary Celebration
October 22 – Clearwater County Council Organizational Meeting
October 24 to 26 – AB Parks & Rec. Annual Conference
November 5 – Council's Regular Meeting
November 7 – David Thompson Tourism Business Forum
November 12 to 15 – Rural Municipalities of Alberta (RMA) Fall Convention
November 20 – CAEP Fall General Meeting
December 4 to 6 – Budget Discussions
December 11 – Central AB Mayors' & Reeves' Meeting