

Minutes of a Special Joint Council Meeting of Clearwater County, Town of Rocky Mountain House, and Village of Caroline, Province of Alberta, held June 28, 2017 in the Clearwater County Council Chambers in Rocky Mountain House.

A written of notice of the meeting was signed by Clearwater County, Town of Rocky Mountain House and Village of Caroline's Chief Administrative Officers, pursuant to Section 194 of the Municipal Government Act, and attached to these minutes.

CALL TO ORDER: The Meeting was called to order at 9:31 am by Reeve Alexander, Mayor Nash and Mayor Peters.

Present:

Clearwater County

Reeve -
Councillors -

Patrick Alexander
Curt Maki
Earl Graham
John Vandermeer
Kyle Greenwood
Theresa Laing
Jim Duncan

CAO -
Recording Secretary -
Public Works Director
Manager, Regional Waste
Manager, Legislative Services
Community Relations Advisor

Ron Leaf
Djurdjica (DJ) Racunica
Marshall Morton
Reid Williams
Christine Heggart
Jerry Pratt

Town of Rocky Mountain House

Mayor -
Councillors -

Fred Nash
Tammy Burke
Jason Alderson
Sheila Mizera
Todd Becker

CAO -

Village of Caroline

Mayor -
Councillors -

Rachele Peters
Mary Bugbee
John Rimmer
Corby Parsons
Melissa Beebe

CAO

Delegates

University of Alberta
Alberta Innovates

Dr. Jonathan Banks
Dr. Maureen Kolla

Public

Cammie Laird
Michelle Swanson
Prab Lashar
Alison Spence
Jim Kult
Colleen Dwyer
Paul Andreas

Media

Laura Button
Helge Nome
Keanna Nelson

1. Agenda Approval

Moved by Councillor John Vandermeer that the June 28, 2017 Tri-Council Meeting Agenda be adopted.

258/17

CARRIED 15/0

2A. Confirmation of Minutes: October 17, 2016 Tri-Council Meeting Minutes

Moved by Councillor Kyle Greenwood that the October 17, 2016 Tri-Council Meeting Minutes be adopted as circulated.

259/17

CARRIED 15/0

3. University of Alberta / Alberta Innovates Geothermal Study

R. Leaf introduced Dr. Jonathan Banks, University of Alberta Research Associate and Dr. Maureen Kolla, Manager, Alberta Innovates – Energy and Environment Solutions.

Dr. Banks reported on conclusions from the second phase of the University of Alberta study relating to the geothermal energy potential in various reservoirs located in the Clearwater County area and presented a slide show, "Deep-Dive Analysis of the Best Geothermal Reservoirs in Alberta: Final Report Presentation".

Dr. Banks responded to questions regarding political and economic resources for reservoir development, the feasibility of repurposing oil and gas infrastructure to access geothermal energy for use in heating applications and other communities in the study with geothermal projects underway.

Dr. Banks noted future monitoring of preferred sites will continue as part of ongoing studies and that in a large section of Clearwater County it would be appropriate to use retrofitted wells. Through partnerships with municipalities, subsidies are required to get the technology in place and working. Caroline was identified as one preferred location according to the results of a 3-D model analysis.

R. Leaf summarized Intermunicipal Collaboration Committee's (ICC) discussion and recommended that further study of the Province's energy and climate change policies.

Moved by Mayor Fred Nash that Tri-Council receives the Deep-Dive Analysis of the Best Geothermal Reservoirs for Commercial Development in Alberta: Final Report for information as presented.

JC RES 251-2017

CARRIED 15/0

Moved by Councillor John Rimmer that the Tri-Council directs the Intermunicipal Collaboration Committee to investigate the Province of Alberta's "distributed generation" and 'capacity market' policies and potential application of the Deep-Dive Analysis of the Best Geothermal Reservoirs for Commercial Development in Alberta: Final Report, and; report findings at the next scheduled Tri-Council meeting.

JC 179 06 17

CARRIED 13/2

4. Regional Infrastructure Study

Todd Becker presented an update on Administrations' development of a preliminary regional capital infrastructure plan that is intended to assist in identifying priorities for each of the municipalities as well as areas for alignment or collaboration. He noted that work continues on collecting information regarding regional services and projects.

Moved by Councillor John Vandermeer that Tri-Council receives the update on the Regional Infrastructure Study (Regional Asset Management Plan) for information as presented and directed the Administrations to provide a summary report at a future Tri-Council meeting.

260/17

CARRIED 15/0

5. Regional Economic Development

T. Becker presented an update with regards to regional economic development objectives, joint tourism initiatives and reviewed the intent of Tri-Council to develop a regional economic development board.

Moved by Councillor Curt Maki that Tri-Council defers the exploration of the development of a regional economic board to the new 2017-2021 Councils for consideration in 2018.

261/17

CARRIED 15/0

6A. Regional Fire Rescue Services Advisory Committee Bylaws

R. Leaf presented the draft Regional Fire Rescue Services Advisory Committee Bylaws recommended by the Regional Fire Rescue Services Advisory Board for consideration by each of the Town, the Village and the County Councils.

The Bylaws establish the purpose and function of a Regional Fire Advisory Committee, the role of the CAO team, membership, meetings, quorum and voting, and pecuniary interest.

R. Leaf noted that the bylaws meet the requirements of the Municipal Government Act and reflect recent changes in Regional Fire's management structure, relating to Clearwater County formally recognized as the "Managing Partner".

Discussion followed regarding required amendments to Clearwater County Bylaw 1028/17 as follows:

- Under the definition for "**Reeve**" word "Village" should be replaced with "Clearwater County".
- **Section 9.1** clause to state "Unless otherwise stated in this Bylaw, Council shall appoint Member(s) to the Committee at the Organization Meeting in October in each year for a one year term."
- **Section 14.1** clause to state "A Meeting shall only proceed when the Committee has Quorum. Quorum means three (3) voting Members with at least one (1) voting Member in attendance at the Committee Meeting from each of the member Municipalities"

Moved by Councillor John Vandermeer that Bylaw 1028/17 be accepted as amended.

262/17

CARRIED 7/0

COUNCILLOR E. GRAHAM: That Clearwater County Council grants first reading of "The Regional Fire Rescue Services Advisory Committee Bylaw 1028/17".

263/17 CARRIED 7/0

COUNCILLOR K. GREENWOOD: That Clearwater County Council grants second reading of "The Regional Fire Rescue Services Advisory Committee Bylaw 1028/17".

264/17 CARRIED 7/0

COUNCILLOR C. MAKI: That Clearwater County Council grants permission for third reading of "The Regional Fire Rescue Services Advisory Committee Bylaw 1028/17".

265/17 CARRIED 7/0

COUNCILLOR J. DUNCAN: That Clearwater County Council grants third reading of "The Regional Fire Rescue Services Advisory Committee Bylaw 1028/17".

266/17 CARRIED 7/0

6B. Regional Fire Rescue Services Advisory Committee Bylaw 17/08V – Town of Rocky Mountain House

Bylaw 17/08V to include three (3) amendments as follows:

- Under the definition for "Reeve" word "Village" should be replaced with "Clearwater County".
- **Section 9.1** clause to state *"Unless otherwise stated in this Bylaw, Council shall appoint Member(s) to the Committee at the Organization Meeting in October in each year for a one year term."*
- **Section 14.1** clause to state *"A Meeting shall only proceed when the Committee has Quorum. Quorum means three (3) voting Members with at least one (1) voting Member in attendance at the Committee Meeting from the Municipalities"*

Moved by Councillor Jason Alderson that bylaw 17/08V be accepted as amended.

JC RES 252-2017 CARRIED 4/0

COUNCILLOR J. ALDERSON: That Town of Rocky Mountain House Council grants first reading of "The Regional Fire Rescue Services Advisory Committee Bylaw 17/08V".

JC RES 253-2017 CARRIED 4/0

COUNCILLOR T. BURKE: That Town of Rocky Mountain House Council grants second reading of "The Regional Fire Rescue Services Advisory Committee Bylaw 17/08V".

JC RES 254-2017 CARRIED 4/0

COUNCILLOR S. MIZERA: That Town of Rocky Mountain House Council grants permission for third reading of "The Regional Fire Rescue Services Advisory Committee Bylaw 17/08V".

JC RES 255-2017

CARRIED 4/0

COUNCILLOR J. ALDERSON: That Town of Rocky Mountain House Council grants third reading of "The Regional Fire Rescue Services Advisory Committee Bylaw 17/08V".

JC RES 256-2017

CARRIED 4/0

6B. Regional Fire Rescue Services Advisory Committee Bylaw 2017-005 – Village of Caroline

Bylaw 2017-005 to include three (2) amendments as follows:

- **Section 9.1** clause to state *"Unless otherwise stated in this Bylaw, Council shall appoint Member(s) to the Committee at the Organization Meeting in October in each year for a one year term."*
- **Section 14.1** clause to state *"A Meeting shall only proceed when the Committee has Quorum. Quorum means three (3) voting Members with at least one (1) voting Member in attendance at the Committee Meeting from the Municipalities"*

Moved by Councillor John Rimmer that bylaw 2017-005 be accepted as amended.

JC 180 06 17

CARRIED 4/0

COUNCILLOR M. BUGBEE: That Village of Caroline Council grants first reading of "The Regional Fire Rescue Services Advisory Committee Bylaw 2017-005".

JC 181 06 17

CARRIED 4/0

COUNCILLOR C. PARSONS: That Village of Caroline Council grants second reading of "The Regional Fire Rescue Services Advisory Committee Bylaw 2017-005".

JC 182 06 17

CARRIED 4/0

COUNCILLOR M. BUGBEE: That Village of Caroline Council grants permission for third reading of "The Regional Fire Rescue Services Advisory Committee Bylaw 2017-005".

JC 183 06 17

CARRIED 4/0

COUNCILLOR J. RIMMER: That Village of Caroline Council grants third reading of "The Regional Fire Rescue Services Advisory Committee Bylaw 2017-005".

JC 184 06 17

CARRIED 4/0

RECESS: Mayor Fred Nash recessed the meeting for a break at 10:48 am.

CALL TO ORDER: Mayor Fred Nash called the meeting to order at 11:00 am with the following people present: Reeve Patrick Alexander; Councillors: Curt Maki, Earl Graham, John Vandermeer, Kyle Greenwood, Theresa Laing, Jim Duncan; CAO Ron Leaf; Christine Heggart,; Councillors: Tammy Burke, Jason Alderson, Sheila Mizera; CAO Todd Becker; Mayor Rachele Peters; Councillors: Mary Bugbee, John Rimmer, Corby Parsons; CAO Melissa Beebe; Media: Laura Button, Helge Nome, Keanna Nelson and recording secretary Djurdjica Racuncia.

7. Intermunicipal Regional Fire Rescue Services Agreement

R. Leaf presented a draft Regional Fire Rescue Services Advisory Committee Agreement recommended by the Regional Fire Rescue Services Advisory Board. The Agreement establishes the terms and conditions upon which the municipalities share costs and resources for facilitating the Regional Fire Rescue Service and outlines: term, relationships - including the County's role as Managing Partner – obligations, sale of property, service delivery, cost-sharing, indemnity, insurance, dispute resolution and the roles of the CAO team and Regional Fire Services Advisory Committee.

Councillor Randall Sugden joined the meeting at 11:02 am.

Amendment to Schedule "D" – spelling correction for "Confined Space Rescue".

Mayor Nash requested a recorded vote.

COUNCILLOR J. ALDERSON: That Town of Rocky Mountain House Council approves the *Intermunicipal Regional Fire Rescue Services Agreement* and authorizes signing of the Agreement by the Mayor and CAO.

JC RES 257-2017

CARRIED 5/0

In Favour: Mayor Nash and Councillors Alderson, Burke, Mizera and Sugden.

Opposed: Nil

COUNCILLOR J. VANDERMEER: That Clearwater County Council approves the *Intermunicipal Regional Fire Rescue Services Agreement* and authorizes signing of the Agreement by the Reeve and CAO.

267/17

CARRIED 7/0

COUNCILLOR J. RIMMER: That Village of Caroline Council approves the *Intermunicipal Regional Fire Rescue Services Agreement* and authorizes signing of the Agreement by the Mayor and CAO.

JC 185 06 17

CARRIED 4/0

**8. Rocky Mountain Regional Solid Waste Authority (RMRSWA)
Interim (14 month) Action Plan 2017**

Marshall Morton introduced Reid Williams, Manager of Rocky Mountain Regional Solid Waste Authority (RMRSWA).

M. Morton noted the RMRSWA review is underway and the associated action plan development, which will include creation of long-term business plans, operations plans and a capital asset management plan. These plans will include operational assessments and evaluations of the following:

1. town/rural transfer station collections and operations,
2. commercial and residential waste and recycling collections, and
3. landfill operations
4. defining "regional services"

Moved by Councillor Tammy Burke that Tri-Council directs Rocky Mountain Regional Solid Waste Authority to:

- *continue monitoring, assessing and evaluating current operations system(s) and business models; and,*
- *prepare a new three to five year business plan for review by the Tri-Council by September 2018.*

JC RES 258-2017

CARRIED 16/0

Moved by Reeve Pat Alexander that Tri-Council directs Rocky Mountain Regional Solid Waste Authority to include and address issues or items, outlined in the September 2016 Tetra Tech, Rocky Mountain Regional Solid Waste Authority Governance and Operations Review, in the three to five year business plan.

268/17

CARRIED 16/0

9. Alberta Electoral Boundaries Commission – Interim Report

C. Heggart presented the Alberta Electoral Boundaries Commission (AEBC)'s Interim Report. The AEBC's report proposes constituency boundary realignment in the proposed *Drayton Valley - Rocky Mountain House* riding, which would result in a constituency population increase of 14,404 (+17% above the constituency average) resulting in the proposed constituency having the largest population of the 87 ridings in the Province.

Tri-Council discussed boundary amendments and agreed to support the Commission's recommendation that keeps the Town, Village and County together in one riding, which is of primary importance. The significant increase in geographic area and population was noted as being of major concern.

C. Heggart provided an overview of ICC discussions, regarding electoral boundary changes and direction that the Administrations prepare written and verbal submissions for upcoming AEBC hearings. The ICC's recommends that the Town, Village and County Councils request that the AEBC consider not only voter parity but other factors such as: riding size, common community interests, trade and travel patterns and importance of rural representation.

Discussion took place on the terms of reference for electoral boundary review and the question was posed as to whether forecasting population growth was within the AEBC's mandate.

Moved by Mayor Rachele Peters that Tri-Council receives the Alberta Electoral Boundaries Commission – Interim Report for information as presented and direct Administrations prepare written and verbal submissions for upcoming AEBC hearings.

JC 186 06 17

CARRIED 15/1

10. Regional Councillor Orientation Training

C. Heggart noted that the *Modernized Municipal Government Act* (MMGA – Sec. 201.1) requires the Municipality to provide orientation training for Councillors within 90 days of the municipal election. She noted training opportunities through the Elected Officials Education Program (EOEP) and that the ICC recommends a joint councilor orientation session, on October 26, 2017, that meets the new MGA’s requirements and to include an overview of the Stronger Together Agreement principles.

Discussion took place on including a review of regional services and reciprocal arrangements between the municipalities.

Moved by Councillor Tammy Burke that Tri-Council schedules a joint orientation for Clearwater County, Town of Rocky Mountain House and Village of Caroline Councillors on October 26, 2017.




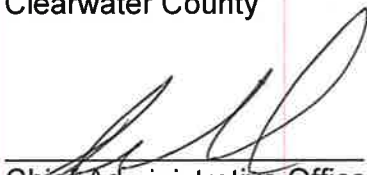
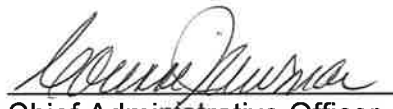

JC RES 259-2017

CARRIED 16/0

ADJOURNMENT: *Moved by Mayor Fred Nash that the Tri-Council meeting adjourn at 11:52 am.*

JC RES 260-2017

CARRIED 16/0

 Reeve Clearwater County	 Mayor Town of Rocky Mountain House	 Mayor Village of Caroline
 Chief Administrative Officer Clearwater County	 Chief Administrative Officer Town of Rocky Mountain House	 Chief Administrative Officer Village of Caroline