

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held June 09, 2015 in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:00 A.M. by Reeve Alexander with the following being present:

Reeve:	Patrick Alexander
Councillors:	Earl Graham
	Curt Maki
	Jim Duncan
	John Vandermeer
	Kyle Greenwood
	Theresa Laing
CAO:	Ron Leaf
Director, Public Works:	Marshall Morton
Director, Ag Services & Landcare	Matt Martinson
Recording Secretary:	Tracy Haight
Staff:	Erik Hansen
	Kate Unwin
	Brad Welygan
	Ben Charles
Media:	Laura Button
	Helge Nome

**AGENDA
APPROVAL:**

Ron Leaf requested the addition of Item E3-Weed Inspector Appointment and G2-Request from Nordegg Golf Course.

COUNCILLOR GRAHAM: That the June 09, 2015 Regular Meeting Agenda be accepted as amended.

200/15 CARRIED 7/0

**CONFIRMATION
OF MINUTES:**

1. May 26, 2015 Regular Meeting Minutes

COUNCILLOR DUNCAN: That the Minutes of the May 26, 2015 Regular Meeting be accepted.

201/15 CARRIED 7/0

1. May 26, 2015 Public Hearing Minutes

COUNCILLOR MAKI: That the Minutes of the May 26, 2015 Public Hearing be accepted.

202/15 CARRIED 7/0

PUBLIC WORKS: 1. Tender Award: BF07468 Bridge Rehabilitation

Kate Unwin stated Clearwater County received ten bids for the BF07468 Bridge Rehabilitation tender for the removal of the existing structure and installation

of a new bridge structure on Range Road 6-0, crossing Lobstick Creek in the SW 30 40 05 W5M.

Ms. Unwin noted Formula Alberta Ltd. as the low valid bidder at \$734,139.00, which is \$210,595 below the estimated amount of \$944,734.

Marshall Morton responded to questions from Council and explained that savings for the 2015 bridge rehabilitation projects are estimated at \$1.5 million due to low construction prices.

He noted that BF07468 is the final bridge rehabilitation tender for this year and Administration will review future bridge files to determine if there any other tenders that can be released this year in order to take advantage of the low construction prices.

COUNCILLOR VANDERMEER: That Council awards the BF07468 Bridge Rehabilitation Tender to Formula Alberta Ltd.

203/15

CARRIED 7/0

Ted Hickey and Rudy Huisman joined the meeting.

2. Tender Award: Buster Creek Road Bank Protection

Erik Hansen stated Clearwater County received six bids for the Buster Creek Road Bank Protection tender for the construction of a guide bank and two spurs on a portion of the Buster Creek Road in the NW 25 41 08 W5M. This project received provincial funding under the Flood Recovery Erosion Control (FREC) program.

Mr. Hansen noted Devcon Inc. as the low valid bidder at \$1,292,029.88, which is \$280,970.12 below the estimated amount of \$1,573,000.

Marshall Morton responded to questions from Council and noted that the cost of this project will not affect the 2015 budget as provincial funding is expected this fiscal year.

COUNCILLOR GREENWOOD: That Council awards the Buster Creek Road Bank Protection Tender to Devcon Inc.

204/15

CARRIED 7/0

Erik Hansen, Marshall Morton, and Kate Unwin left the meeting.

AGRICULTURE & LANDCARE SERVICES:

1. Future Problem Wildlife Management Resolution

Matt Martinson reviewed Council's previous discussions regarding the the possible submission of a wildlife management resolution at the AAMDC's 2015 Fall Resolution session. which would ask the Provincial Government to develop an all-inclusive problem wildlife management plan.

Mr. Martinson provided Administrative recommendations for content and directives of the proposed resolution.

Discussion followed and Council noted that a comprehensive problem wildlife management plan is controversial; complex in nature; and that there are conflicting purposes between stakeholders and landowners. Council also noted the potential for duplicate resolutions by the Agriculture Service Board and the Alberta Association of Municipal Districts and Counties (AAMDC).

Discussion continued and Council noted several contributing factors to the issue of problem wildlife that would require clarification from the Alberta Fish and Wildlife agency in order to determine the resolution's direction.

COUNCILLOR DUNCAN: That Administration research and consultss with ESRD Alberta Fish and Wildlife Management regarding options for aproblem wildlife management and reports back to Council.

205/15

CARRIED 7/0

2. Red Deer River Municipal Users Group

Matt Martinson provided information on the Red Deer River Municipal Users Group's (RDRMUG) initiative to develop a Municipal Water Quality Protection Action Plan (MWQPAP). He explained that the plan's goal is to protect water quality and quantity at the source within the Red Deer River Watershed.

Mr. Martinson outlined the two phases involved in the plan's development and described Administration's potential involvement in the first phase. He explained that the second phase involves elected officials in a municipal consultation group and will focus on water quality issues, needs, and next steps. The group is scheduled to meet on July 16.

Mr. Martinson requested direction regarding Council's level of participation in Phase Two.

Discussion followed and Councillor Duncan indicated his attendance as a North Saskatchewan River Headwaters Partnership committee member; and Councillors, Maki and Vandermeer indicated interest in attending as RDRMUG committee members, pending their availability.

COUNCILLOR GRAHAM: That Council receives the information as presented.

206/15

CARRIED 7/0

3. Weed Inspector Appointment

Mr. Martinson requested Council appoint Taylor Michalsky as both Weed and Pest Inspector. He explained that this appointment is a replacement as the previous appointee is no longer employed with Clearwater County.

Mr. Martinson responded to question from Council and confirmed that the previous appointment does not require rescinding as the appointment is only for the duration of employment with Clearwater County.

COUNCILLOR VANDERMEER: That Council appoints Agricultural Services and Landcare staff member Taylor Michalsky as Clearwater County Weed Inspectors for the duration of employment.

207/15

CARRIED 7/0

**CORPORATE
SERVICES:**

1. DRAFT Policy: Surplus and Reserve

Rudy Huisman presented a draft Surplus and Reserve policy for Council's review. He explained that the intent of the draft policy is to establish guidelines and principles in order to achieve sound, practical financial planning that serves the interest of County ratepayers.

Mr. Huisman outlined the draft policy's objectives for three main reserve categories and explained that the policy delegates responsibility; outlines procedure; identifies the accounting system used in order to provide full accountability; addresses the requirement to establish appropriate target levels for each reserve; and provides direction for the preparation of an annual report.

Mr. Huisman noted that Administration will present a final policy draft, as well as a draft Annual Reserve Report, to Council at first opportunity.

Discussion followed and Council noted that a reserve policy is required to address the risk of lower revenues due to changes to the Well Drilling Equipment Tax (WDET) and prepare for the possibility that the provincial government will mandate tax sharing with large urban centres.

Discussion continued and Council noted that currently, 90% of Clearwater County's tax revenue is from industry taxes, which means that if this revenue is lost, or significantly decreased, residents will realize a detrimental loss of service deliveries and/or increased residential taxes. Council noted that: the allocation of reserves provides protection for the ratepayer; reserves are an important factor in financial planning; and that the reserves policy and annual report will provide background information that corresponds to Council's strategic plan.

COUNCILLOR GREENWOOD: That Council accepts the DRAFT *Surplus and Reserves* policy for information.

208/15

CARRIED 7/0

**COMMUNITY &
PROTECTIVE
SERVICES:**

2. Nordegg Golf Course Request Utilization of Clearwater County Equipment/Gift In Kind

Ted Hickey presented a request from the Nordegg Golf Association for the use of County equipment and personnel to assist in moving excess soil.

Ron Leaf responded to questions from Council and explained that the work would require approximately two days of staff and equipment time.

Discussion followed and Council noted that the golf course would benefit from assistance as the golf course which is operated by volunteers, has been affected by previous flood and fire events, as well as current construction projects in the town.

COUNCILLOR VANDERMEER: That Council approves the use of County personnel and equipment to assist the Nordegg Golf Association in moving excess soil.

209/15

CARRIED 7/0

MUNICIPAL:

2. Pathways 2 Sustainability Conference

Ron Leaf presented information on the Pathways 2 Sustainability conference scheduled for November 9 and 10. Mr. Leaf noted the last day of the conference conflicts with Council's regular meeting on November 10. He reviewed options for Council's attendance as follows:

1. Reschedule the November regular council meeting to November 12 if all councillors wish to attend the conference; or,
2. Authorize one or two councillors attendance in order to maintain quorum at the November 10 regular council meeting.

Discussion followed on Council's interest and availability to attend the conference.

COUNCILLOR GRAHAM: That Council authorizes one or two Councillors to attend the Pathways 2 Sustainability Conference.

210/15

CARRIED 7/0

3. Canada 150 Community Infrastructure Grant Application

Ron Leaf stated that the Town of Rocky Mountain House and Rocky Curling Club plan to submit applications for the Canada 150 Community Infrastructure Grant program. It was confirmed by a Federal agency representative that these applications would be strengthened by a letter of support from Clearwater County.

Ron Leaf responded to questions from Council and discussion followed.

COUNCILLOR VANDERMEER: That Council supports the Canada 150 Community Infrastructure Grant applications by the Town of Rocky Mountain House and the Rocky Curling Club.

211/15

CARRIED 7/0

Ken Fowler and Wendy Fowler joined the meeting.

**COMMUNITY
& PROTECTIVE
SERVICES**

1. Delegation: Ken Fowler, Manager – Rocky Mountain House Airport

Ken Fowler, Manager, Rocky Mountain House Airport, provided an overview of the Rocky Mountain House Airport operations; long term goals; and his managerial functions.

He provided information on the Rocky Airshow's participants and activities which is scheduled for July 22.

Mr. Fowler responded to questions from Council and he explained the following:

- hanger space is limited;

- airport expansion is problematic due to its close proximity to wetlands;
- although there is increased interest from new businesses, lack of space is hindering growth; and
- currently, there are no reserves in place for infrastructure replacement, however this may come under review as the airport terminal will eventually require replacement or renovations.

Discussion followed and Council noted they would appreciate a tour of the tanker base.

COUNCILLOR GREENWOOD: That Council receives the information as presented.

212/15

CARRIED 7/0

1. AAMDC Satisfaction Survey 2015

Ron Leaf presented the AAMDC Satisfaction Survey 2015 for Council’s review and stated the survey is used to measure the AAMDC’s performance in assisting rural municipalities in achieving strong and effective local government and its performance under Aggregated Business Services.

Council reviewed the questions and discussion followed.

Council noted that the AAMDC Board meets with Council on August 11 and discussion topics should include the following:

- what are possible solutions and/or alternative measures for successful lobbying within the association;
- how is “rural” and “urban” defined by various municipal associations and the provincial government; and
- what are the best strategies for lobbying the new provincial government.

Ron Leaf stated that Administration will prepare a list of topics for Council’s review at the June 23 regular council meeting.

Council noted its responsibility to ratepayers to actively look for solutions regarding linear sharing with urban centres so that rural municipalities are treated fairly. Ron Leaf noted that Administration is researching analyses methods to calculate what the County’s potential linear share would be and will report back to Council.

COUNCILLOR MAKI: That the CAO completes the AAMDC Satisfaction Survey based on Council’s recent discussions, policies and strategic plan.

213/15

CARRIED 7/0

INFORMATION:

Ron Leaf provided information on potential dates, presenter availability, and alternative formats for an education session on options for high speed/broadband internet service in Clearwater County. Discussion followed and Council noted June 12 as a suitable date.

Rudy Huisman and Denniece Crout joined the meeting.

Mr. Leaf inquired if Council wishes a presentation on a joint report released by the Red Deer River Watershed Alliance and the Red Deer Municipal Users Group that provides technical information on the Red Deer River Basin.

Discussion followed and Council requested a presentation on the report at first opportunity.

Mr. Leaf confirmed that MLA Jason Nixon will meet with Mayor Peters, Mayor Nash, and Reeve Alexander on June 29 to discuss key issues of local or regional significance to the Rocky/Caroline/Clearwater community.

Mr. Leaf presented an invitation from Red Deer College (RDC) to meet and discuss the educational and training needs within Central Alberta and understand RDC's plans for meeting those needs in the future.

Discussion followed and Council proposed July 6 for the meeting.

3. Councillor's Verbal Report

Councillor Duncan reported that the Clearwater Trail Initiative continues to move forward with the trail project. Consideration was given to applying for a Canada 150 Grant however the program does not qualify.

Reeve Alexander stated that Councillor Bill Symko has retired from the Town of Rocky Mountain House Council. Discussion followed regarding recognition of Councillor Symko's service.

COUNCILLOR GRAHAM: That Council receives the CAO Report, Public Works Director's Report, Accounts Payable Listing, Councillor Remuneration, and Verbal Reports as information; and that Council authorizes a letter in recognition of Councillor Bill Symko's municipal service.

214/15

CARRIED 7/0

IN CAMERA:

COUNCILLOR VANDERMEER: That Council meets as a Committee of the Whole to discuss an Enforcement issue at 11:57 A.M.

215/15

CARRIED 7/0

COUNCILLOR GREENWOOD: That the meeting reverts to an Open Meeting 12:20 P.M.

216/15

CARRIED 7/0

RECESS: Reeve Alexander recessed the meeting at 12:20 P.M.

CALL TO ORDER: Reeve Alexander called the meeting to order at 1:15 P.M. with the following people present: Councillors Graham, Maki, Duncan, Vandermeer, Greenwood, and Laing; Ron Leaf, Keith McCrae, Marilyn Sanders, Ted Hickey, Douglas Bolin, Kelly Bolin, Helge Nome, Laura Button, Marianne Cole, Darryl Lougheed, Penni Lougheed, Nik Wetsch, Lyla Wetsch, Blake Crawford, Lisa Novachek, Christine Heggart, Rick Emmons, and Tracy Haight.

Reeve Alexander recessed the meeting for a Public Hearing at 1:15 P.M.

Reeve Alexander reconvened the Council meeting at 2:12 P.M.

PLANNING: 1. Bylaw 1003/15 – Second and Third Readings

Council reviewed all information presented at the June 09, 2015 Public Hearing for an application to amend the land use bylaw for the redistricting of 9.21 acres within SE 06 39 04 W5M from Agriculture District "A" to the Direct Control District-1 "DC-1".

Marilyn Sanders responded to question from Council and explained that currently there is one lot designated as Direct Control (DC) which is vacant due to site contamination by hydrocarbon.

Ms. Sanders reviewed the purpose and procedure of the DC District One as outlined in Bylaw 1003/15.

Discussion followed and Council noted the following:

- Highway 11 traffic concerns are addressed through Alberta Transportation;
- access road, setbacks requirements, and septic requirements are addressed at the development permit stage; and
- water/wastewater and wetland issues are addressed through provincial regulations at the sub-development stage.

Council noted that the proposal benefits economic development in the County and the Hamlet of Condor; the business is well established in the area; and that the application is consistent with the policies of the Municipal Development Plan.

COUNCILLOR DUNCAN: That Council grants Second Reading to the Bylaw 1003/15 to redistrict 9.21 acres Agriculture District "A" to Direct Control District-1 "DC-1".

217/15 CARRIED 7/0

COUNCILLOR GRAHAM: That Council grants third reading of Bylaw 1003/15.

218/15 CARRIED 7/0

Keith McCrae, Marilyn Sanders, Ted Hickey, Douglas Bolin, Kelly Bolin, Helge Nome, Laura Button, Marianne Cole, Darryl Lougheed, Penni Lougheed, Nik Wetsch, Lyla Wetsch, Blake Crawford, Lisa Novachek, Christine Heggart, and Rick Emmons left the meeting.

IN CAMERA:

COUNCILLOR DUNCAN: That Council returns to the Committee of the Whole to discuss an Enforcement issue at 2:28 P.M.

219/15 CARRIED 7/0


COUNCILLOR MAKI: That the meeting reverts to an Open Meeting 3:14 P.M.

220/15 CARRIED 7/0

ADJOURNMENT:
3:14 P.M.

COUNCILLOR LAING: That the Meeting adjourns.

221/15 CARRIED 7/0



REEVE



ADMINISTRATIVE OFFICER