

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held September 8, 2015 in the Clearwater County Council Chambers in Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 9:00 A.M. by Reeve Alexander with the following being present:

Reeve:	Patrick Alexander
Councillors:	Earl Graham
	Curt Maki
	Jim Duncan
	John Vandermeer
	Kyle Greenwood
	Theresa Laing
CAO:	Ron Leaf
Director, Public Works:	Marshall Morton
Recording Secretary:	Christine Heggart
Staff:	Erik Hansen
	Keith McCrae
	Kim Gilham
	Rudy Huisman
	Rhonda Serhan
Media:	Laura Button
	Sylvana Crosby
	Helge Nome

**AGENDA  
APPROVAL:**

Councillor Vandermeer added Rural Communications – I6  
Councillor Graham added upcoming SPOG meeting – I7  
Councillor Laing added Legal – J4

COUNCILLOR MAKI: That the September 8, 2015 Regular Meeting Agenda be accepted as amended.

316/15

CARRIED 7/0

**CONFIRMATION  
OF MINUTES:**

1. August 25, 2015 Regular Meeting Minutes

COUNCILLOR DUNCAN: That the Minutes of the August 25, 2015 Regular Meeting be accepted as circulated.

317/15

CARRIED 7/0

2. August 25, 2015 Public Hearing (Bylaw 1004/15) Minutes

COUNCILLOR DUNCAN: That the Minutes of the August 25, 2015 Public Hearing (Bylaw 1004/15) be accepted as circulated.

318/15

CARRIED 7/0

**3. August 25, 2015 Public Hearing (Bylaw 1005/15) Minutes**

COUNCILLOR LAING: That the Minutes of the August 25, 2015 Public Hearing (Bylaw 1005/15) be accepted as circulated.

319/15

CARRIED 7/0

**PLANNING:**

**1. Adoption of Revised Bylaw at Land Titles Request**

Kim Gilham provided background information regarding the approved closing of an unused lane in the Hamlet of Condor in 2014, noting that the closure progressed through first reading, a public hearing, Ministerial approval and second and third readings. She noted that the closure along with a Plan of Subdivision was submitted to Alberta Land Titles Office (LTO) for registration and that LTO issued a rejection notice indicating the wording of the Road Closure Bylaw 991/14 required amendment.

Ms. Gilham added that at the July 28, 2015 Council meeting, Council adopted two bylaws, Bylaw 1007/15 and Bylaw 1008/15 to adopt a revision to Bylaw 991/14 wording, as allowed by Sections 63, 64 and 65 of the Municipal Government Act (MGA). She noted that after Council's approval the duly signed bylaws were forwarded by the surveyor to Land Titles Office for registration. Land Titles Office asked for a further change to the bylaw wording. She noted that the wording change deletes reference to the Lot affected as well as the reference to the quarter section and removes the drawing from the bylaw.

Land Titles Office recommended the wording as follows:

"PLAN 815HW  
BLOCK 2  
ALL THAT PORTION OF LANE  
LYING WITHIN PLAN 152 \_\_\_\_\_  
EXCEPTING THEREOUT ALL MINES AND MINERALS"

Ms. Gilham responded to question regarding the land title's process.

COUNCILLOR GREENWOOD: That Council rescinds Bylaw 1007/15.

320/15

CARRIED 7/0

COUNCILLOR DUNCAN: That Council rescinds Bylaw 1008/15.

321/15

CARRIED 7/0

COUNCILLOR MAKI: That Council grants FIRST Reading to Bylaw 1009/15 authorizing the Revision of Bylaw 991/14.

322/15

CARRIED 7/0

COUNCILLOR DUNCAN: That Council grants SECOND Reading to Bylaw 1009/15 Authorizing the Revision of Bylaw 991/14.

323/15

CARRIED 7/0

	COUNCILLOR GRAHAM:	That Council grants PERMISSION for Third Reading to Bylaw 1009/15 Authorizing the Revision of Bylaw 991/14.
324/15		CARRIED 7/0
	COUNCILLOR DUNCAN:	That Council grants THIRD Reading to Bylaw 1009/15 Authorizing the Revision of Bylaw 991/14.
325/15		CARRIED 7/0
	COUNCILLOR DUNCAN:	That Council grants FIRST Reading to Bylaw 1010/15 Adopting Revised Bylaw 991/14.
326/15		CARRIED 7/0
	COUNCILLOR MAKI:	That Council grants SECOND Reading to Bylaw 1010/15 Adopting Revised Bylaw 991/14.
327/15		CARRIED 7/0
	COUNCILLOR LAING:	That Council grants PERMISSION for Third Reading to Bylaw 1010/15 Authorizing the Revision of Bylaw 991/14.
328/15		CARRIED 7/0
	COUNCILLOR VANDERMEER:	That Council grants THIRD Reading to Bylaw 1010/15 Adopting Revised Bylaw 991/14.
329/15		CARRIED 7/0

Kim Gilham and Keith McCrae left the meeting.

**PUBLIC WORKS: 1. Access Road Request - Fischer**

Erik Hansen provided background on the request for access road from Jim Fisher to create a small portion of municipal road to accommodate access to a proposed residential first parcel subdivision located in the SW 21-39-08-W5M. He noted that Mr. Fisher would like to revise his request to construct along the North boundary of his property for approximately 50m.

Mr. Hansen noted that the proposal includes the extension of Twp. Rd 3A (Aspen Ridge Road) plan west for approximately 50m which includes a double approach to access the subdivision and the balance of the parcel. All costs associated with this development including the land dedication, legal survey and construction costs would be at Mr. Fisher's expense.

Mr. Hansen responded to questions regarding the parcel access and the crown grazing lease.

COUNCILLOR GRAHAM:

That Council approve the revision of the described access road to be developed under the provisions of the Residential Subdivision Standards Policy.

330/15

CARRIED 7/0

Ted Hickey and Jerry Pratt joined the meeting.

**CORPORATE  
SERVICES:**

**1. Municipal Sustainability Initiative**

Rudy Huisman provided an overview of the Municipal Sustainability Initiative (MSI) and noted that he is monitoring the program, and noted concern with potential for loss of revenue, unless the program is extended.

He noted that the total commitment to the MSI program was \$11.3 billion to be paid between April 1, 2007 and March 31, 2017 and was intended to provide municipalities with long-term funding to assist in meeting growth-related challenges and enhancing long term sustainability.

Discussion took place on the MSI allocation schedule, pending 2015 provincial budget and Clearwater County's allocations from previous years.

Ron Leaf noted that he will discuss MSI with the Deputy Minister, Municipal Affairs at the upcoming Alberta Rural Municipal Administrators' Association (ARMAA) and that he will report back to Council.

Mr. Huisman continued noting that in order to meet the 2007 MSI commitment of \$11.3 billion by March 31, 2017, \$4.729 billion would have to be allocated in the 2016/17 provincial budget.

Discussion took place on education requisitions, City charters and possibility of linear pooling.

COUNCILLOR GREENWOOD:

That Council directs staff to send a letter to the Premier, as well as the Minister of Municipal affairs, noting the importance of the MSI program to municipalities.

331/15

CARRIED 7/0

Erik Hansen, Rhonda Serhan and Marshall Morton left the meeting.

**COMMUNITY &  
PROTECTIVE  
SERVICES:**

**1. Central Alberta Tourism Destination Management Plan**

Jerry Pratt provided an overview of the Central Alberta Regional Tourism Group, as well as the invitation to attend the Central Alberta Tourism Destination Management Plan which will be presented at the October 1, 2015 meeting.

COUNCILLOR DUNCAN:

That Council authorizes Councillor Graham and Vandermeer's attendance at the Central Alberta Tourism Destination Management Plan presentation meeting on October 1, 2015.

332/15

CARRIED 7/0

**INFORMATION:**

**1. CAO's Report**

Ron Leaf noted that September 11 will be busy, with SPOG Neighbour's Day and the County's 30<sup>th</sup> anniversary celebration. He provided an overview of the upcoming advertising for the Organizational Meeting board and committees member at large positions.

Mr. Leaf advised that the Village of Caroline was unsuccessful in receiving the Building Canada Fund - Small Communities Grant.

Councillor Duncan identified costs associated with enforcement of the County's Clubroot Bylaw. Discussion took place on clubroot surveillance and the possibility of increased costs associated with testing.

Councillor Vandermeer provided Council a list of the Rural Communications Committee applicants and responded to questions regarding membership ratification, which will take place at the September 22 regular Council meeting. Discussion took place on individual applicant's backgrounds and Council's desire to review and approve the committee's Terms of Reference.

Councillor Graham noted that there will be a presentation from SPOG at the Glendale Hall on September 17.

Roger Smolnicky joined the meeting. Rudy Huisman left the meeting.

COUNCILLOR GREENWOOD: That Council receives the CAO Report, Public Works Director's Report, Accounts Payable Listing, Councillor Remuneration, and Councillors' Verbal Reports as information.

333/15

CARRIED 7/0

**COMMUNITY &  
PROTECTIVE  
SERVICES:**

**2. Town of Rocky Mountain House – Recreation Facility**

Ted Hickey introduced Roger Smolnicky, Town of Rocky Mountain House Director of Recreation and Parks.

Mr. Smolnicky presented a recap of the arena renovation project and "change orders" that have been issued to address issues relating to items such as : hazardous materials removal, piling issues, snow mitigation, roofing and sprinkler systems. He provided an overview of significant changes to the original plans, including: arena change rooms, child minding spaces, washrooms, youth centre, wheelchair access, removal of translucent wall and fireplace.

Mr. Smolnicky reviewed the revised drawings and the significant changes that are unfunded – sprinkler system, reflective ceiling/insulation, dehumidification, lighting systems, firewall, bleachers, fitness equipment, cold storage, video surveillance and second floor flooring. He responded to questions regarding access doors for tradeshow, insulation and sprinklers, fire code compliance and bleachers.

Kurt Magnus joined the meeting.

Mr. Smolnicky added unforeseen issues, such as shallow utilities found prior to paving that will use up the project's contingency funds. He also provided an overview of the options for funding significant changes.

COUNCILLOR GREENWOOD: That Council accepts Mr. Smolnicky's report for information and requests staff to provide a report outlining financing options to address requested changes.

334/15

CARRIED 7/0

Michael Donlevy, Linda Moore Martin, Joel Ward, Janice Wing, Rhonda Serhan and Rudy Huisman joined the meeting. Ted Hickey left the meeting.

MUNICIPAL:

**1. Red Deer College - New RDC Centre for Health, Wellness and Sport**

Ron Leaf introduced Michael Donlevy, Vice President of Community Relations, Linda Moore Martin, Dean of Health Sciences, and Joel Ward, President and CEO, from Red Deer College (RDC).

Mr. Donlevy provided an overview of RDC's involvement in the Canada Winter Games 2019, including an athlete's village and ice surfaces. He noted the new RDC Centre for Health, Wellness and Sport and its construction schedule, and reviewed the business plan associated and the funding commitments received from the province of Alberta, the City of Red Deer and other municipalities.

Mr. Donlevy requested Council consider a per capita investment of \$115 from Clearwater County (\$1.4 million).

Linda Moore Martin presented a detailed description of the programs and services that will arise as a result of the new RDC Centre for Health, Wellness and Sport. She added that the all-inclusive venue for youth, seniors and athletes will provide a facility that meets provincial, national and international sports facility requirements, and increase the quality of life for central Alberta.

Council reviewed a video rendering of the new RDC Centre for Health, Wellness and Sport.

Joel Ward concluded by noting his desire to see central Alberta make bold, forward-focused decisions in order to make projects like the new RDC Centre for Health, Wellness and Sport become a reality. He also added that RDC intends to pursue poly-technique university status and that, along with the new facility, will help keep students in central Alberta. He noted that the new RDC Centre for Health, Wellness and Sport would not be possible without partnership from the community.

Ted Hickey, Erik Hansen and Marshall Morton joined the meeting.

Mr. Ward responded to question regarding the RDC confluence campus in Rocky Mountain House and how the partnership will help keep students in Clearwater County/Rocky Mountain House area. He noted that through Campus Alberta Central, local communities including Rocky Mountain House will have learning opportunities in the central Alberta area. Councillor Graham noted that a better job needs to be done in marketing the opportunities available to the Rocky Mountain House community.

Mr. Ward noted additional details in terms of the 2019 Canada Winter Games, as well as additional details regarding funding contributions from Red Deer County, Lacombe County, local industry and private donations. He responded to question regarding how other universities in Alberta fund large scale capital infrastructure projects and courses offered at RDC, including trades and university degree transfer programs. He added that RDC plans to continue to grow programs, that their values are access and availability, and that there is a correlation between offering university courses and community economic development. He noted that ECampus and online and video conferencing class options are important and growing.

Mr. Donlevy noted that RDC is actively working with First Nations communities, including Sunchild and O'Chiese. Mr. Ward noted that RDC has met with the provincial government and local MLAs, noting that the two local MLAs support the new RDC Centre for Health, Wellness and Sport, as well as the application for poly-technique university application.

	COUNCILLOR MAKI:	That Council accepts the RDC presentation as information.
335/15		CARRIED 7/0

IN CAMERA:

	COUNCILLOR DUNCAN:	That Council meets as a Committee of the Whole to discuss two legal issues and the CAO performance appraisal at 11:45 A.M.
336/15		CARRIED 7/0

The meeting recessed for lunch at 12:40 P.M.

The meeting returned to In Camera at 1:10 P.M.

	COUNCILLOR GREENWOOD:	That the meeting reverts to an Open Meeting 3:55 P.M.
337/15		CARRIED 7/0

	COUNCILLOR DUNCAN:	That Council accepts the CAO performance evaluation as presented.
338/15		CARRIED 7/0

	COUNCILLOR MAKI:	That Council authorizes Councillors Duncan and Vandermeer's attendance at the Digital Futures Conference on October 15-16, 2015.
339/15		CARRIED 7/0

Council discussed the RDC presentation and noted that they wished to know more details on the other municipalities that have been, or will be contacted. Council also wishes to know the rationale on funding decisions by other municipalities.

	COUNCILLOR DUNCAN:	That Council requests Administration prepare a background report regarding requests to other Central AB municipalities and associated responses.
340/15		CARRIED 7/0

**ADJOURNMENT:**  
**4:05 P.M.**

COUNCILLOR DUNCAN: That the Meeting adjourns.

**341/15**

CARRIED 7/0



REEVE



CHIEF ADMINISTRATIVE OFFICER