



# MINUTES

## Regular Council Meeting

9:00 AM - Tuesday, March 10, 2020

Council Chambers, 4340 – 47 Avenue, Rocky Mountain House, AB

### **COUNCIL PRESENT:**

Reeve Timothy Hoven  
Councillor Jim Duncan  
Councillor Cammie Laird  
Councillor Daryl Lougheed  
Councillor John Vandermeer  
Councillor Theresa Laing  
Councillor Michelle Swanson

### **ADMINISTRATION PRESENT:**

Chief Administrative Officer - Rick Emmons  
Director, Corporate Services - Murray Hagan  
Recording Secretary - Tracy Haight  
Director, Public Works Operations - Kurt Magnus  
Director, Public Works Infrastructure - Erik Hansen  
Communications Coordinator - Djurdjica Tutic  
Director, Emergency & Legislative Services - Christine Heggart  
Director, Planning & Development - Keith McCrae  
Public Works Civil Engineer Intern - Monica Purewal  
Highway Patrol Officer - Sgt. Terri Miller  
Manger, IT - Cam McDonald

### **DELEGATE:**

Banff National Park, Bison Reintroduction Project Manager -  
Karsten Heuer

### **MEDIA:**

Adam Ophus  
Diane Spoor

## **1 CALL TO ORDER**

Reeve Hoven called the meeting to order at 9:00 am.

## **2 ADOPTION OF AGENDA**

RES-114-2020 Motion by Councillor Daryl Lougheed that the March 10, 2020 Regular Meeting Agenda be adopted as circulated.

CARRIED

### **3 ADOPTION OF MINUTES**

#### **3.1 Regular Council Meeting Minutes**

RES-115-2020 Motion by Councillor Jim Duncan that the February 25, 2020, Regular Meeting Minutes are adopted as circulated.

CARRIED

### **4 DELEGATION/PRESENTATION**

#### **4.1 Karsten Heuer, Project Manager, Banff National Park Bison Reintroduction Project**

RES-116-2020 Motion by Councillor Theresa Laing that Council receives the 'Banff National Park Bison Reintroduction Project Update' for information as presented.

CARRIED

Councillor Daryl Lougheed recused himself from the meeting at 9:42 am.

### **5 PUBLIC WORKS**

#### **5.1 Marston Road Construction Request**

RES-117-2020 Motion by Councillor Jim Duncan that Council approves the application to upgrade 820 meters on Range Road 5-0, located north of Township Road 39-1 to the south boundary of NW 07 39 04 W5M, at the applicant's sole expense, with Clearwater County to assume maintenance of the described road upon completion and compliance with Clearwater County Road Design Standards policy.

CARRIED

Councillor Daryl Lougheed joined the meeting at 9:46 am.

The meeting recessed at 10:53 am.

The meeting reconvened at 11:04 am.

#### **5.2 Connect To Innovate Grant Update**

RES-118-2020 Motion by Councillor Michelle Swanson that Council supports the Request For Proposal to construct and operate a fibre back bone system from a point of presence in the Town of Rocky Mountain House west to the Ferrier Area.

CARRIED

RES-119-2020 Motion by Councillor Michelle Swanson that Council directs Administration to schedule a Strategic Planning Committee meeting with the Broadband Technologist to identify additional project priorities for 2020 to further expand connectivity within Clearwater County and, plan for public engagement.

CARRIED

RES-120-2020 Motion by Councillor John Vandermeer that Council directs Administration to develop a Request For Proposal to enhance broadband connectivity in Nordegg.  
CARRIED

The meeting recessed at 12:10 pm.  
The meeting reconvened at 12:50 pm.

## **6 EMERGENCY & LEGISLATIVE SERVICES**

### **6.1 2019 Clearwater County Highway Patrol Annual Report**

RES-121-2020 Motion by Councillor John Vandermeer that Council receives the '2019 Clearwater County Highway Patrol Annual Report' for information, as presented.  
CARRIED

## **7 CORPORATE SERVICES**

### **7.1 2019 Assessment Report**

RES-122-2020 Motion by Councillor Cammie Laird that Council receives the '2019 Clearwater County Assessment Data Report' for information, as presented.  
CARRIED

## **8 PLANNING & DEVELOPMENT**

### **8.1 Sturgeon County Requests Resources for 2020 Federation of Canadian Municipalities Conference Event**

RES-123-2020 Motion by Councillor Cammie Laird that Administration provides more information on Sturgeon County's request for resources for the 2020 Federation of Canadian Municipalities Conference event.  
CARRIED

### **8.2 Renewal of Membership in Parkland Community Planning Services (PCPS) - Bylaw 1086/20 Updated Master Agreement**

RES-124-2020 Motion by Councillor Daryl Loughheed that Council grants first reading of Bylaw 1086/20 for the execution of a Master Agreement between Clearwater County and other municipalities for the establishment of an intermunicipal planning agency, known as Parkland Community Planning Services.  
CARRIED

RES-125-2020 Motion by Councillor Michelle Swanson that Council grants second reading of Bylaw 1086/20.  
CARRIED

RES-126-2020 Motion by Councillor John Vandermeer that Council grants permission for third reading of Bylaw 1086/20.

CARRIED

RES-127-2020 Motion by Councillor Jim Duncan that Council grants third reading of Bylaw 1086/20.

CARRIED

RES-128-2020 Motion by Councillor Michelle Swanson that Council executes the Planning Services Agreement between Clearwater County and Parkland Community Planning Services to provide municipal planning and related services, for a term effective April 1, 2020 to March 31, 2023.

CARRIED

## **9 CAO OFFICE**

### **9.1 Applicant for Alternate Member-at-Large Subdivision Development Appeal Board (SDAB) Position**

RES-129-2020 Motion by Councillor Michelle Swanson that Council appoints Lee Forster, as alternate citizen at large, to the Subdivision Development Appeal Board for a term effective March 10 to October 31, 2020.

CARRIED

### **9.2 Correspondence From Town of Rocky Mountain - 'Suggestion For A Single Amalgamation Study'**

RES-130-2020 Motion by Councillor Cammie Laird that Council does not agree with the Town of Rocky Mountain House's proposal to apply for full regional amalgamation study funding as outlined in their letter of February 18, 2020 and at the time, the County wishes only to proceed with a study for County and Village amalgamation; and, that the Reeve is to provide a letter with further details of this decision to the regional partners.

CARRIED

The meeting recessed at 2:12 pm.

The meeting reconvened at 2:18 pm.

## **10 REPORTS**

### **10.1 CAO's Report**

RES-131-2020 Motion by Councillor Cammie Laird that Council authorizes councillors' attendance at the Rocky Doctors Town Hall meeting on March 15, 2020.

CARRIED

RES-132-2020 Motion by Councillor Cammie Laird that Council authorizes councillors' attendance at the Chamber of Commerce Town of Rocky Mountain House Mayor's Community Update on March 19, 2020.

CARRIED

**10.2 Public Works Report**

**10.3 Councillor Reports**

Reeve Hoven, Deputy Reeve Swanson and Councillors Duncan and Lougheed reported on events and meetings attended from February 25 to March 9, 2020.

**10.4 Councillor Remuneration**

RES-133-2020 Motion by Councillor Jim Duncan That Council receives the March 10, 2020, CAO Report, Public Works Report, Councillor Reports and Councillor Remunerations for information as presented.

CARRIED

The meeting recessed at 2:53 pm.

The meeting reconvened at 2:58 pm.

**11 CLOSED SESSION\***

\* For discussions relating to and in accordance with: a) the Municipal Government Act, Section 197 (2) and b) the Freedom of Information and Protection of Privacy Act

**11.1 Solicitor General: Enhanced 1 and 2 Digit Highway Pilot Program Proposal; FOIP s.24 Advice From Officials**

**11.2 2019/2020 Intermunicipal Mediation Verbal Report; FOIP s.21 - Disclosure Harmful to Intergovernmental Relations**

RES-134-2020 Motion by Councillor John Vandermeer that Council goes into CLOSED Session to discuss Item 11.1 Solicitor General: Enhanced 1 and 2 Digit Highway Pilot Program Proposal; FOIP s.24 Advice From Officials and Item 11.2 2019/2020 Intermunicipal Mediation Verbal Report; FOIP s.21 - Disclosure Harmful to Intergovernmental Relations at 2:59 pm.

CARRIED

RES-135-2020 Motion by Councillor Michelle Swanson that Council returns to OPEN Session at 5:02 pm.

CARRIED

RES-136-2020 Motion by Councillor Jim Duncan that Council endorses Clearwater County's participation in the Alberta Justice and Solicitor General's Enhanced 1 and 2 Digit Highway Pilot Program.

CARRIED

## 12 ADJOURNMENT

- 12.1 RES-137-2020 Motion by Councillor Michelle Swanson that the meeting adjourn at 5:03 pm.  
CARRIED

  
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Reeve  
\_\_\_\_\_  
CAO