



CLEARWATER COUNTY

Application for Subdivision Approval

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|---------------------------|-----------------------|
| FOR OFFICE USE ONLY | |
| Fees Submitted \$ _____ | File # _____ |
| Date Received: _____ | Date Completed: _____ |
| Combined with LUA # _____ | Receipt # _____ |
| Roll # _____ | |

THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND, OR BY AN AUTHORIZED PERSON ACTING ON THE OWNER'S BEHALF.

1. Name of Registered Owner(s) of the Land to be Subdivided: _____

Address _____
City _____ Postal Code _____
Home Phone _____ Business Phone _____
Email _____

2. Authorized Person(s) Acting on Behalf of the Registered Owner: _____

Address _____
City _____ Postal Code _____
Home Phone _____ Business Phone _____
Email _____

3. Legal Description and Area of the Land to be Subdivided:

All/part of the _____ 1/4, Section _____ Township _____ Range _____ West of the 5th Meridian.
Being all parts of Lot _____ Block _____ Registered Plan No. _____
Size of parcel prior to subdivision: _____ Acres.
Total number of parcels being created: _____ Size of parcel(s) being created: _____

4. Location of the Land to be Subdivided:

- a) Is the land situated immediately adjacent to another municipality? Yes _____ No _____
- b) Is the land situated within 1/2 mile of the right-of-way of a Highway? Yes _____ No _____
If "yes", the Highway No. is _____, the Secondary Road No. is _____
- c) Does the proposed parcel contain or is it bounded by a river, stream, lake or other body of water, or a canal or drainage ditch? Yes _____ No _____
If "yes", state its name _____
- d) Is the proposed parcel within 1.5 km (1 mile) of a sour gas facility? Yes _____ No _____
- e) Is there an abandoned well on the property? Yes _____ No _____
Provide a map identifying the location or confirming the absence of any abandoned wells.

5. Existing and Proposed Use of the Land to be Subdivided:

- a) Existing use of the land _____
- b) Existing land use classification under the Land Use Bylaw _____
- c) Proposed use of the land and land use classification _____

6. Physical Characteristics of the Land to be Subdivided:

- a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) _____
- b) Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc. - sloughs, creeks, etc.) _____
- c) Describe the kind of soil on the land (sandy, loam, clay, etc.) _____

7. Existing Buildings and Services on the Land to be Subdivided:

Describe any buildings and other structures on the land and whether or not they are to be demolished or moved _____

List the existing and/or proposed manner of providing water and sewage disposal: _____

PLEASE INDICATE if the land that is the subject of the subdivision application is situated within 1,000 feet of land which is used or authorized for use as:

| | Yes | No |
|---|-------|-------|
| a) a landfill for the disposal of garbage or refuse | _____ | _____ |
| b) a sewage treatment plant or sewage lagoon | _____ | _____ |
| c) a confined feeding operation | _____ | _____ |

FURTHER INFORMATION TO BE PROVIDED:

Reasons for the proposed subdivision: _____

Name the local paper circulating in the area in which the proposed subdivision is located: _____

(Subdivision approvals must be advertised in local newspapers)

RIGHT OF ENTRY - I hereby authorize Clearwater County to enter my land for the purpose of conducting a site inspection in connection with my application for subdivision approval.

Owner's Signature

Date

AUTHORIZATION, if applicable, to act on behalf of the registered landowner:

I (We) hereby authorize _____ to act on my (our) behalf on matters pertaining to this application for subdivision approval.

Owner's Signature

Date

Registered Owner or person Acting on Behalf of the Owner:

I, _____, hereby certify that: (Check one) I am the registered owner; or
(full name in capitals) I am authorized to act on the
behalf of the registered owner; and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision approval.

Signature

Date

This personal information is being collected under the authority of the Municipal Government Act, Being Chapter M-26, R.S.A. 2000 and will be used to process the subdivision application. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act, Chapter F25, RSA, 2006. If you have any questions about the collection of this personal information, please contact Clearwater County, P.O. Box 550, 4340 - 47 Ave, Rocky Mountain House, AB T4T 1A4.

INFORMATION REQUIRED TO ACCOMPANY AN APPLICATION FOR SUBDIVISION APPROVAL

APPLICATION FEE: Every application for subdivision shall be accompanied by a *non-refundable* processing fee of an amount determined by council. This fee is non-refundable except on a combined application for subdivision and Land Use Bylaw amendment where the amendment is denied.

SKETCH or SITE PLAN: Drawn to scale showing:

- a) the present boundaries of the property to be subdivided;
- b) the location, size, and dimensions of each proposed lot;
- c) the location of existing buildings and their distance from property lines;
- d) the location of proposed and existing roadways, driveways, and road approaches;
- e) the location of coulees, steep slopes, water bodies or courses, woodlots, fence lines, distinctive tree lines, wells and septic systems.

ABANDONED WELLS: A map identifying the location or confirming the absence of any abandoned wells within the proposed subdivision. This is not required for a boundary adjustment. This information can be found at www.aer.ca under *Systems & Tools > "Abandoned Well Map"*.

Note: *A surveyor's sketch/plan showing the exact location of existing buildings, utilities and shelterbelts in relation to the proposed parcel boundaries must be provided for all applications dealing with the first developed building site to be subdivided from an unsubdivided quarter section. A surveyor's sketch/plan may also be requested for other applications involving existing buildings or utilities.*

LETTER OF AUTHORIZATION: From the landowner(s) named on the property title if a person is acting as an agent for or applying on behalf of the landowner (may complete the authorization portion of this form or submit a similar letter of authorization signed by the landowner).

The signed and fully completed application form, as well as the information and fee outlined above must be submitted to:

**Planning and Development Department
CLEARWATER COUNTY
BOX 550
4340 47 Avenue
ROCKY MOUNTAIN HOUSE, AB
T4T 1A4
Telephone: (403) 845-4444**