CLEARWATER COUNTY COUNCIL AGENDA October 24, 2017 IMMEDIATELY FOLLOWING THE 2017 ORGANIZATIONAL MEETING

Council Chambers 4340 – 47 Avenue, Rocky Mountain House, AB

- A. CALL TO ORDER
- **B. AGENDA ADOPTION**

C. CONFIRMATION OF MINUTES

1. October 10, 2017 Regular Meeting Minutes

D. MUNICIPAL

- 1. Alberta Association of Municipal Districts and Counties (AAMDC) Fall 2017 Convention
- 2. Intermunicipal Collaboration Framework Overview

E. INFORMATION

- 1. CAO's Report
- 2. Public Works Director's Report
- 3. Councillor's Verbal Report
- 4. Accounts Payable Listing
- 5. Councillor Remuneration

F. ADJOURNMENT

TABLED ITEMS

<u>Date</u> 06/13/17	Item, Reason and Status 213/17 identification of a three-year budget line for funding charitable/non-profit organizations' operational costs pending review of Charitable Donations and Solicitations policy amendments.
06/13/17	227/17 commenting and/or recommending amendments on the revised preliminary draft Clearwater – North Rocky Major Area Structure Plan pending Councillors individual review.



AGENDA ITEM

PROJECT: Alberta Association Convention	า of Municipal Districts and Coเ	inties (AAMDC) Fall 2017						
PRESENTATION DATE: October 24, 2017								
DEPARTMENT: Municipal	WRITTEN BY: Ron Leaf	REVIEWED BY: Ron Leaf						
BUDGET IMPLICATION:	I N/A ⊠ Funded by Dept. □] Reallocation						
LEGISLATIVE DIRECTION: ⊠N	one ☐ Provincial Legislation (cit	e) □ County Bylaw or Policy (cite)						
STRATEGIC PLAN THEME: 2. Well Governed and Leading Organization	PRIORITY AREA: 2.5 Advocate in the best interests of our community and region. STRATEGIES: 2.5.1 2.5.3							
ATTACHMENT: Correspondence from Al Kemmere, President, AAMDC								
		n of Rocky Mountain House and 7 Convention on November 14-						

BACKGROUND:

The Alberta Association of Municipal Districts and Counties (AAMDC) is an independent association comprising Alberta's 69 counties and municipal districts. AAMDC helps rural municipalities achieve strong, effective local government and advocates the provincial and federal government on issues of importance to rural municipalities.

AAMDC holds two conventions per year, Spring and Fall. Delegates from member municipalities around Alberta come together to hear plenary speakers, participate in breakout sessions and vote on the resolutions that guide the AAMDC's advocacy efforts. The AAMDC Fall 2017 Convention takes place from November 14-17, 2017, at the Shaw Conference Centre in Edmonton. Registrations and arrangements have been made for all members of Council to attend.

Historically, Council hosts one member of Town of Rocky Mountain House and Village of Caroline Councils as a guest at the convention.

Staff requests direction regarding the continuance of this practice in order to complete registrations.



October 17, 2017

Dear Councillor:

Congratulations on your new or continuing role in municipal government! You are undertaking a significant endeavour that will have a direct impact on your fellow citizens and shape your community for years to come. Your municipality is one of our 69 members, and we welcome your contributions as a voting member of YOUR association.

Who is the AAMDC?

The Alberta Association of Municipal Districts and Counties (AAMDC) provides advocacy and aggregated business services to our members. We are the voice of rural Alberta and operate based on a vision of strong, vibrant and resilient rural communities. We advocate the needs and concerns of rural municipalities to the provincial and federal governments, as well as other organizations, and serve as a communications conduit for our members. Our strong relationship with the Government of Alberta allows us to positively influence policy decisions.

Advocacy

Advocacy is the core function of the AAMDC. As an association, we advocate on behalf of our members to different levels of government on important issues that impact rural municipalities. This takes many forms, including formal meetings with the Government of Alberta, letter writing, participation on various committees, and through speaking opportunities. We take action on issues identified by our members through endorsed resolutions, or current and emerging issues that hit our radar.

As the voice of rural Alberta, collaboration is also central to our advocacy efforts. Forming relationships with our members, key stakeholders and governments supports the AAMDC by engaging proactively and finding solutions that benefit rural municipalities and the partners that our members work with.

Communications is integral to our advocacy success, and the AAMDC uses various mediums to keep our members informed of our efforts. Our electronic newsletter, *Contact*, is distributed weekly to subscribers and includes important member bulletins regarding key advocacy issues, and is the most regular form of communication from your association. You can also receive a monthly President's Report in your email inbox by subscribing, which highlights some of the key items we've been working on, on your behalf, and featuring members of our Board of Directors. The AAMDC website is also a valuable resource, providing access to resolutions and reports.

Aggregated Business Services

The AAMDC's Aggregated Business Services (ABS) was created to better serve our members and associate members with their purchasing needs. ABS is comprised of three business units: The Trade Division, Jubilee Insurance Agencies, and PFA Canada.

Trade Division

The AAMDC's Trade Division provides public sector entities access to quality and competitively prices goods for everyday needs. With over 100 Approved Suppliers and customized programs, trade program members purchase on average \$46 million worth of products annually, making it one of the leading public sector buying groups in Canada. The AAMDC Trade Division works hard to provides customized programs that meet our memberships needs, including the provision of a benefits program, electricity

and natural gas procurement through the AAMDC Energy Program, and focused programs for purchasing tires and grader blades that translate into significant cost savings for members.

Participation in the AAMDC Trade Division provides a range of benefits, including greater bargaining power to secure better prices that benefit the bottom line of our member municipalities.

Jubilee Insurance Agencies

Established in 1955 by the AAMDC, Jubilee Insurance Agencies has become a trusted foundation for Alberta's municipalities, private/charter schools, kindergartens, senior housing organizations and other eligible non-profit community groups. Jubilee has one central goal -- to help organizations gain the safety and service they need, while helping to control and reduce long-term risk related costs. In keeping with this goal, Jubilee has an experienced staff that can match the needs of organizations with the right insurance and risk management program (consulting and training), in a fiscally responsible manner.

Jubilee Insurance Agencies has a successful track record of providing advice and services that benefit members. Through the AAMDC website, members have the ability to access forms, and make online claims, making this an easy to access program.

PFA Canada

PFA is one of the leading fuel and lubricant suppliers for municipalities, school divisions, and other public-sector entities across Canada. Founded on the idea of group buying power, PFA has partnered with government associations to increase volumes, thereby decreasing costs for members. PFA provides fuel and lubricants from coast to coast and has the provision of third party fuel and oil testing. Members are able to purchase at will, with no minimum purchasing requirements, and receive membership benefits.

PFA Canada's goal is to not only provide fuel and lubricants at a fair price, but also to establish a fuel management system to ease administrative stresses. PFA Canada creates and sustains mutually beneficial relationships between our suppliers and member municipalities and associations, providing access to discounted fuel purchasing that benefits our members. Over 60 million litres of fuel is purchased annually through the PFA Canada program using discounted fuel pricing options and the use of fuel delivery or ace via a fuel card. This diverse approach makes it easy for members to see benefit of bulk fuel purchasing in an accessible manner.

AAMDC Fall 2017 Convention

In addition to the core services, the AAMDC also hosts two conventions each year which provides valuable opportunities for rural municipal elected officials to learn about current issues, engage with provincial government, hear various speakers, and network.

The AAMDC's upcoming Fall 2017 Convention will be held at the Shaw Conference Centre in Edmonton from Tuesday, November 14 to Friday, November 17, 2017. A few highlights to be aware of include:

- A brief AAMDC Orientation will be provided the morning of November 15 from the main convention stage to inform you about the work we do for our members.
- Resolutions form an important part of AAMDC's advocacy efforts as they provide direct member direction on advocacy priorities. A package outlining the Fall 2017 resolutions will be available on the AAMDC website shortly, and will help you make informed voting decisions during the resolutions session.
- The AAMDC Board of Directors is comprised of a President, Vice President, and five directors who represent the five divisions in Alberta. Elections for the several positions on the AAMDC Board of Directors will take place, including the election for Vice-President, and Directors for districts 2, 3 and 5. This is an opportunity for members to select their representatives on the AAMDC Board.
- The networking opportunities at convention provide immense opportunity to meet your fellow councillors and share ideas. In addition to regular agenda programming, convention social events

provide an informal environment to learn more about AAMDC's members, key stakeholders, and partners.

Find out more about us, what we do and how you can contact us at our comprehensive website www.aamdc.com.

The value we provide to our members through our various advocacy and business services is a reflection of the strong rural representation that exists at the local municipal level.

We look forward to seeing you at the upcoming convention.

Sincerely,

Al Kemmere

Als Ken

President



AGENDA ITEM

PROJECT: Intermunicipal Collaboration Framework - Overview								
PRESENTATION DATE: October 24, 2017								
DEPARTMENT: CAO WRITTEN BY: Ron Leaf REVIEWED BY: Ron Leaf								
BUDGET IMPLICATION:	BUDGET IMPLICATION: □ N/A □ Funded by Dept. □ Reallocation							
LEGISLATIVE DIRECTION:	one Provincial Legislation (cite)	MMGA						
☐ County Bylaw or Policy (cite)								
STRATEGIC PLAN THEME: Well Governed & Leading	PRIORITY AREA: Compliance	STRATEGIES: 2.6						
Organization								
ATTACHMENT(S): PowerPoint								
RECOMMENDATION: That Council accepts this report as information.								

BACKGROUND:

The Modernized Municipal Government Act (MMGA) is to be proclaimed in the fall sitting of the Alberta Legislative Assembly.

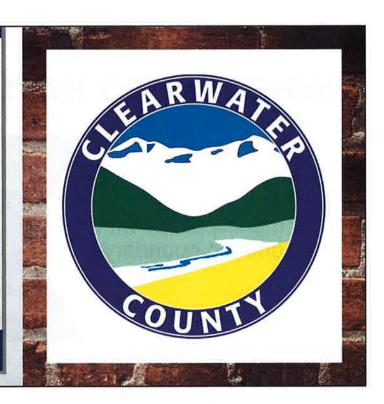
The passage of the MMGA will result in a number of legislative changes, key amoung them being the requirement for the creation and adoption of Intermunicipal Collaboration Framework (ICF) agreements and associated Intermunicipal Development Plans (IDP). The draft MMGA reflects that the ICFs and associated agreements and IDPs must be completed within 2 years of the passage of the MMGA.

The attached PowerPoint is for Council's information and intended to provide an overview of the scope of the ICF work before Council and its Administration. I anticipate, that the ICF process will figure prominently in not only County Council's and its Administration's priorities and workplans but will also impact on workplans involving the Town, the Village, S.V. Burntstick Lake and adjacent rurals municipalities





CLEARWATER COUNTY COUNCIL
OCTOBER 24, 2017



A requirement within the Modernized Municipal Government Act (MMGA)

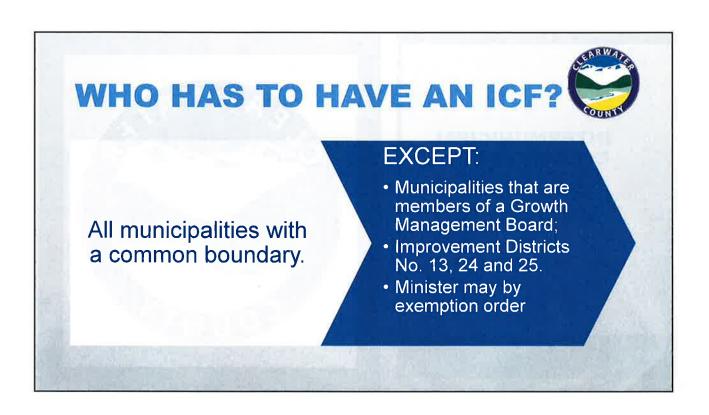


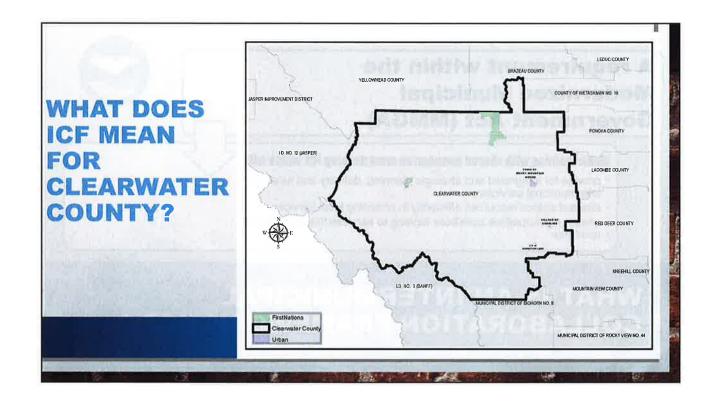
Municipalities with shared boundaries must develop ICF, which will:

- provide for integrated and strategic planning, delivery and funding of intermunicipal services
- steward scarce resources efficiently in providing local services
- ensure municipalities contribute funding to services that benefit their residents

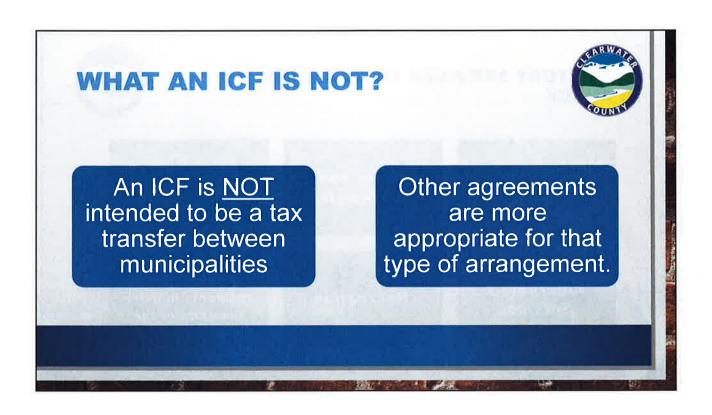
WHAT IS AN INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF)?

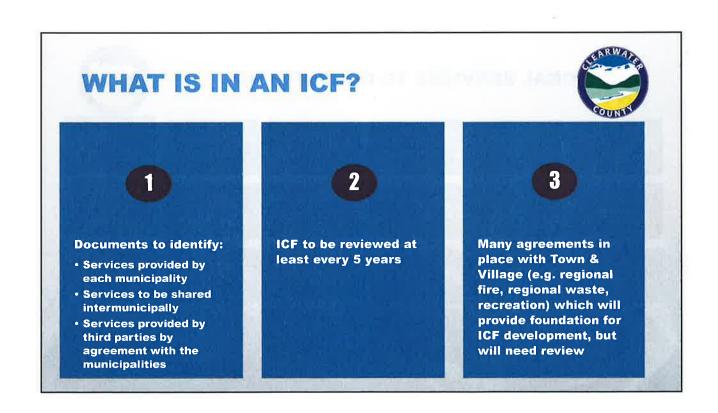




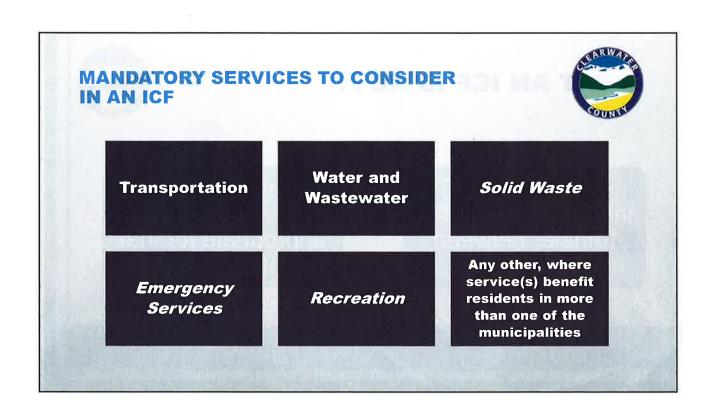
















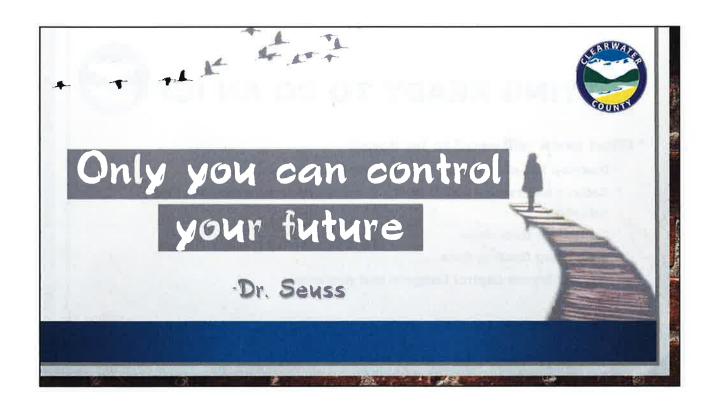
WHAT IF COUNCILS DECIDE NOT TO DO AN ICF?



MMGA mandates that:

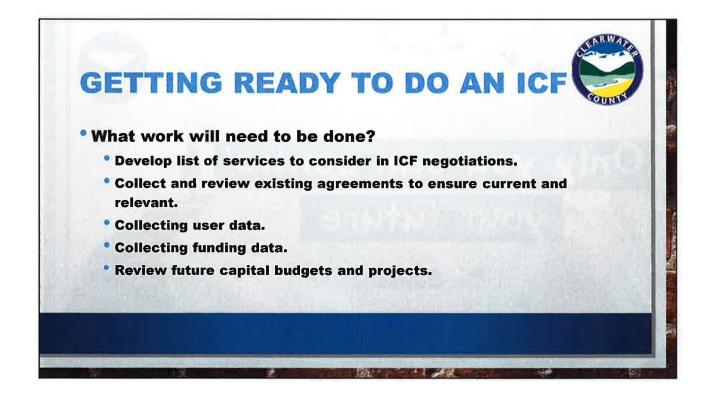
 Municipalities with common boundaries <u>must</u>, within 2 years of regulation coming into force, create framework with each other. If municipalities don't fulfill legislative direction, Municipal Affairs Minister will direct municipalities to arbitration

- Independent and impartial arbitrator
- Not bound by Rules of Evidence
- Municipalities must provide all documents it intends to rely on in arbitration
- Arbitrator may solicit input from public











CAOs should meet to discuss process and scope. Individual
Councils &
administrations
determine what
portion of ICF
process is
administrative
based and what
is policy based.

Councils ultimately to determine scope and nature of agreement

·Recommend a council

committee(s) be formed. •Number of committees required, TBD Review current agreements & identify what new agreements or new provisions are regulred.

 MMGA expectation that agreements are fair and equitable
 Standards of "fairness" and "equitable" are not defined Clearwater shares boundaries with ten (11) municipalities

 Potential for Ministerial exemption from Yellowhead and Bighorn, maybe, Brazeau

STARTING THE ICF PROCESS

INTERMUNICIPAL DEVELOPMENT PLAN (IDP)



MMGA creates a relationship between the ICF document and IDPs

Clearwater County only has an IDP with the Town of RMH



IDP - WHAT'S NEW?



An ICF is not complete...unless the Councils of the municipalities that are parties to the framework have also adopted an intermunicipal development plan...or an intermunicipal development is included as an appendix to the framework.

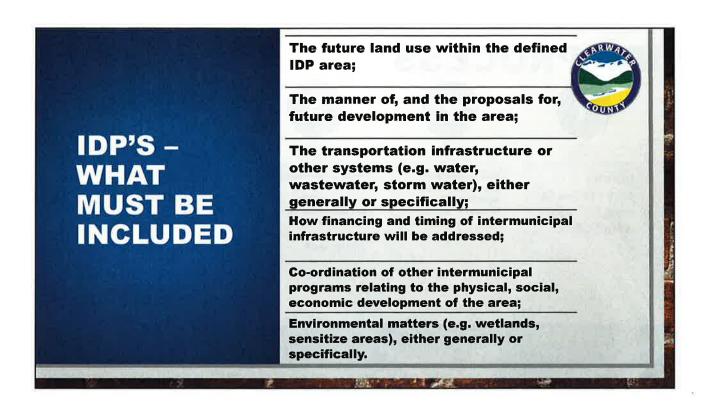
IDP - WHAT'S NEW?

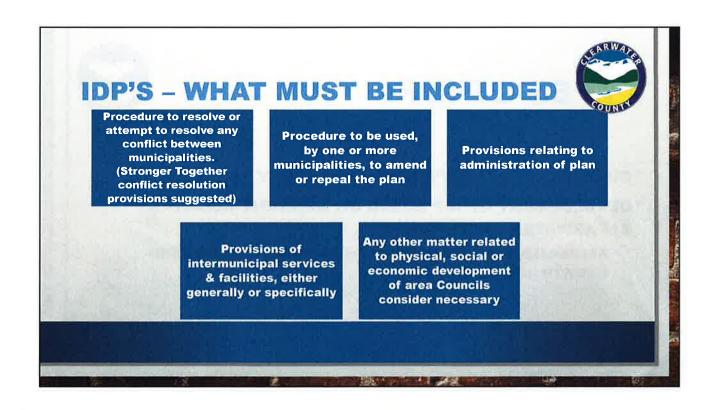


- IDPs now mandatory for all municipalities that require an ICF
- Current IDP with Town of RMH currently being reviewed
 - In conjunction with North Development Area and Joint Development

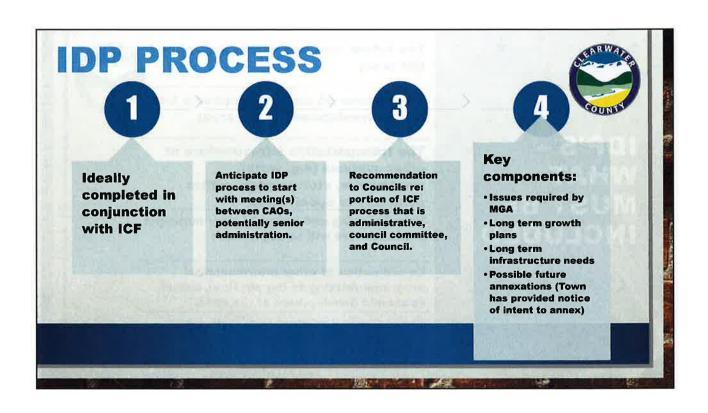
 Plans
- New IDPs required with Village of Caroline, S.V. Burnstick lake and all adjacent rural municipalities

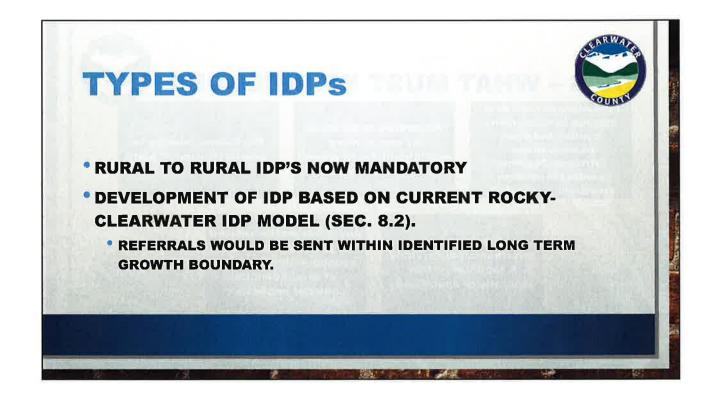




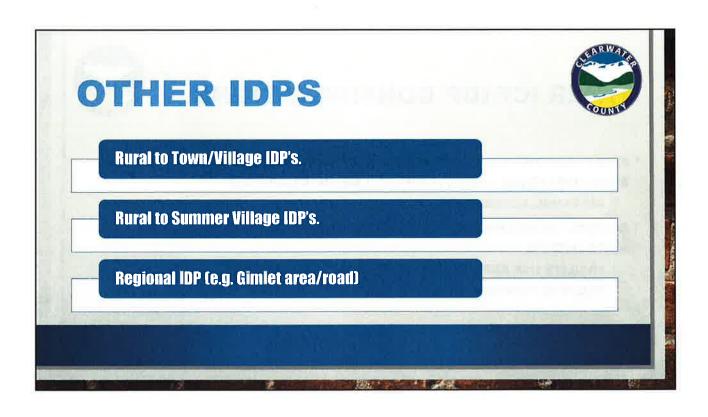


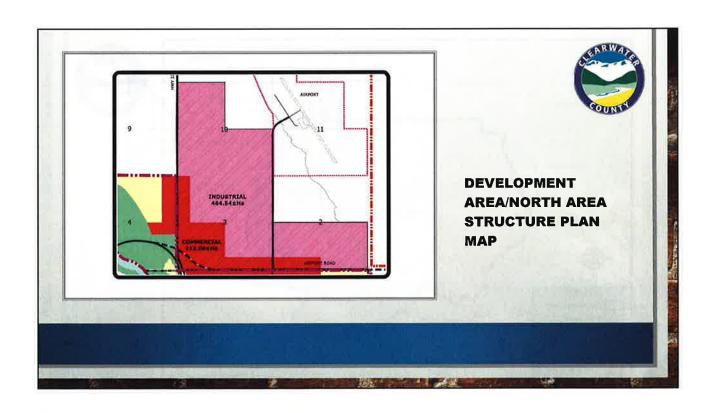




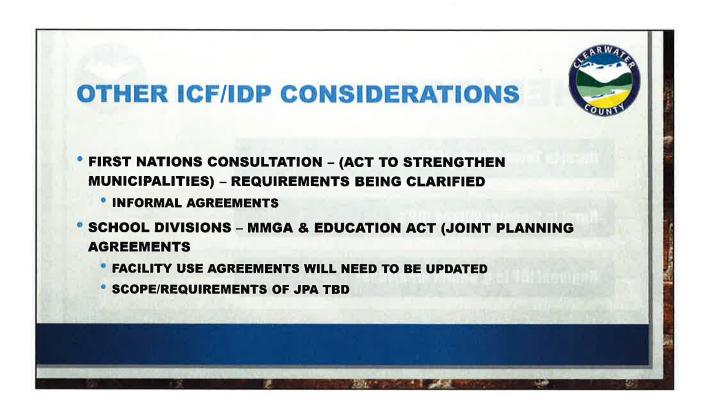


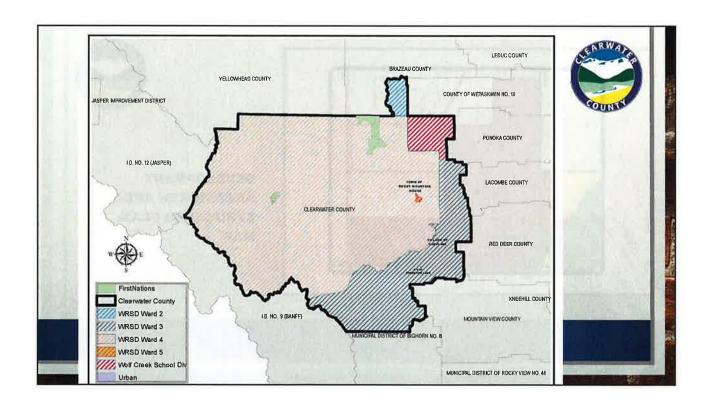






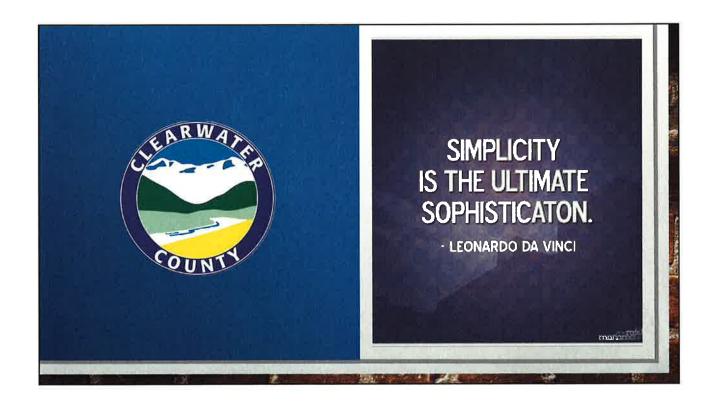




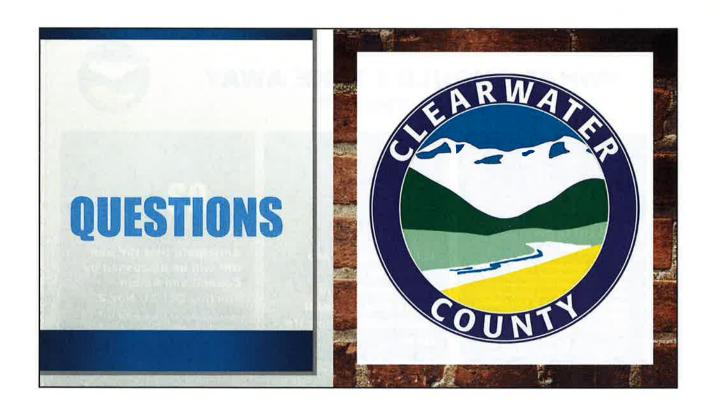




"WHAT SHOULD I TAKE AWAY **FROM THIS?"** 03 02 Bill 8 yet to be proclaimed Anticipate that ICF and ICFs and IDPs are •"Spirit" of legislation is clear, Provincial Government requires IDP will be discussed by mandatory **Council and Admin** formalized collaboration between municipal governments and, to lesser extent, public schools & First Nations. agreements and starting Oct 31- Nov 2. plans that Council Regulations yet to be released, Implications of ICF and IDP in must fulfill during its therefore scope of yet to be fully relation to other Council priorities understood. and resource requirements are TBD December 31, 2019 timeline "under consideration" by Minister/Cabinet. term









Councilor and Board Member Remuneration Statement

Name of Councilor / Board Member	Pat Alexander

January

For the Year of2017......

February

Payment Periods May

June

March

April

July

August

September

October

November

December

Supervision Rate – \$550.00 Monthly Reeve Supervision Rate - \$850.00 Monthly

	Reeve Supervision Rate - 3630.00 Wonting								
Date	Type of Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.54 / km		
Sept 12	Council				X		74		
Sept 13	Central AB Mayor+Reeves	X					178		
Sept 14	Meeting with CAO	X					74		
Sept 15	Rocky Native Friendship	X					74		
Sept 16	RNF AGM	X					74		
Sept 19	NSRP meeting	- X					74		
Sept 20	NSWA Spruce Grove	x	x	x			382		
Sept 22	Meet with CNRL	X					74		
Sept 26	Council				X		74		
	-								
			-						

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Remuneration Calculation

7	Meetings @ \$159.00=	1113.00	1078	Kms @ \$0.54= <u>583.12</u>
2	Meetings @ \$126.00=	252.00	Ø	Lunch @ \$16.00=
2	Meetings @ \$288.00=	576.00		
	Supervision=	850.00	/2 =11	

TOTAL= 2791.00

TOTAL= 582.12

Signature {Councilor / Board Member}

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Councilor and Board	Member Remuneration States	ment
For the Year of2017		

Payment Periods

Name of Councilor / Board Member

January		February May		Ju	June			
		April	July		Aug	August		
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June

August

December

Councilor and Board Member Remuneration Statement
For the Year of2017......

Payment Periods

May

July

November

Name of Councilor / Board Member

February

April

January

March

September

Date		Suber vision	n Rate - \$85	0.00 Monthl	<u>y</u>		
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	Meetings @ \$288.00=	88.00					
	TOTAL=	76.00			TOTAL	_ 61.56	>
Signatu	re {Councilor / Board M	Iember}					
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June

Councilor and Board Member Remuneration Statement

Payment Periods

May

For the Year of2017......

January

Name of Councilor / Board Member ...

February

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13	Mayor	Reeses						110
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21	RORI	nvg						435
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3 - 2	Meetings (@ \$159.00= @ \$126.00= @ \$288.00=	77.00 26.00	75	55	Kms @ \$0.5 Lunch @ \$16.0	4= 407.7	10_
	T	Supervision= Super	550.00 729.00			TOTAL	<u>407.7</u>	10
Signatui	re {Council	or / Board N	Iember}	C	0	Ms.	•••••	•••••
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Councilor and Board Member Remuneration Statement

For the Year of2017......

Name of	Councilor /	Board Member		Alexande			••••••	• •
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January February March April			·					
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Septe	ember	October	No	ovember	D	ecember		
			pervision R Supervisio					
Date	Type of M	Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hot \$126,00	urs Regular Council	Lunch \$16.00	Mileage @ \$0.54 / kn
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Oct 13	CA	AMDC				X		74
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		Ren	nunera	tion Ca	lcula	tion	-	
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	ı	Supervision	30.64			TOTAL	<u> </u>	2_
Signatu	re {Counc	eilor / Board M	lember}	***********			•••••	

Councilor and Board Member Remuneration Statement

For the Year of	2017			
Name of Councilor	/ Board Member	Kyle Greenwood <u>Payment Periods</u>	•••••	•••••
January	February	May	June	
March September	April October	July November	August December	

2017

Supervision Rate – \$550.00 Monthly Reeve Supervision Rate - \$850.00 Monthly

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Date	Type of Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage (4 \$0.54 / km
Sept. 7	DTRB	X					30
Sept. 8*	RSHC- Conference Call*						*
Sept. 12	CWC- Council				X		30
Sept. 13	CCPAC	X					30
Sept. 14	Parkland Regional Library	X					150
Sept. 18	Physician Recuitment & Retention	X			ř.		30
Sept. 20*	RSHC*				41		*
Sept. 21	ССНВ	Х					30
Sept. 22	CWC- ASB	X					30
Sept. 25	PRL Conference- Strong Leaders, Strong Communities	X	X				150
Sept. 26	CWC- Council				X		30
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Remuneration Calculation

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2 Westview @79	128.00						
Meetings @ \$159.00=	1113.00	510	Kms @ \$0.54= 275 40				
Meetings @ \$126.00=	126.00		Lunch @ \$16.00=				
Meetings @ \$288.00=	576.00						
Supervision=	550.00						
TOTAL=	2532 00		TOTAL= 275.40				
TOTAL	4242	'	1011111 21310				
Signature (Councilor / Board Member)							

- Page 1 -

Clearwater County

Councilor and Board Member Remuneration Statement

For the Y	Year of201	7								
Name of Councilor / Board Member Kyle Greenwood										
			Paym	ent Periods	0					
January February		May		June						
March		April	July		August					
September October		October	November		December					
Supervision Rate - \$550.00 Monthly										
Reeve Supervision Rate - \$850.00 Monthly										
Date	Type of Meeting	Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.54 / km		
Oct. 10	CWC-Council					X		30		
Oct. 13	CAAMDC- County	of Paintearth	X	X	X			30		
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			2							
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1	Meetings @ \$3 Meetings @ \$3 Meetings @ \$3	126.00=	59.00		60	Kms @ \$0.5 Lunch @ \$16.0	4= <u>32.4</u> 0=	0		
<u>_</u>	Sup	ervision= 🛂	08.06	Pro-RATES	5)					
TOTAL= 1107.06 TOTAL= 32.40										
Signatu	re {Councilor	/ Board M	lember}	Kyli G	semetet.					