

Minutes of the Strategic Planning Committee of Council meeting held February 25, 2019 in the Clearwater County Council Chambers in Rocky Mountain House, Province of Alberta.

**CALL TO ORDER:** The Meeting was called to order at 9:00 am by Reeve Duncan with the following being present:

Reeve:	Jim Duncan
Councillors:	John Vandermeer
	Cammie Laird
	Daryl Lougheed
	Tim Hoven
	Michelle Swanson
	Theresa Laing

Staff:	
Chief Administrative Officer	Rick Emmons
Director, Corporate Services	Murray Hagan
Recording Secretary	Tracy Haight
Director, Ag & Community Services	Matt Martinson
Director, Public Works Infrastructure	Erik Hansen
Director, Public Works Operations	Kurt Magnus
	Devon Drozd
Manager, Finance	Rhonda Serhan
Manager, Legislative Services	Christine Heggart

**AGENDA  
ADOPTION:**

'Municipal Approval Process for Gravel Pits' and, 'Brazeau County's Request for Support' were added to the agenda.

T. Laing motioned that the Committee adopts the Strategic Planning Committee of Council February 25, 2019, agenda as amended.

CARRIED

**MINUTES:**

**1. September 17, 2018 Agenda & Priorities Committee Meeting Minutes**

M. Swanson motioned that the Minutes of the September 17, 2018 Agenda & Priorities Committee Meeting are adopted as circulated.

CARRIED

**2. October 5, 2018 Agenda & Priorities Committee Meeting Minutes**

T. Hoven motioned that the Minutes of the October 5, 2018 Agenda & Priorities Committee Meeting are adopted as circulated.

CARRIED

**PUBLIC WORKS  
OPERATIONS:**

**1. Clearwater County Regional Wastewater System Briefing**

K. Magnus presented a summary of estimated costs to the County for upgrades to existing wastewater treatment systems in the Town and County, and a County owned and operated regional system, as follows:

1. Town of Rocky Mountain House - \$1.4 million
2. Condor and Leslieville - \$3.8 million
3. Clearwater County Regional System - \$25 million

Discussion followed on how a County regional system would fit with Council's priorities for encouraging economic development and hamlet growth.

Discussion took place on the concept of 'regional', availability of provincial grant funding for 'regional' systems, and possible locations for a system that could accommodate Clearwater County's hamlet residents, industrial/commercial subdivisions, and external haulers.

R. Emmons provided an overview of potential locations and explained eligibility for provincial funding that meet the regionalization strategy.

K. Magnus explained current provincial and federal grant programs for wastewater systems. He noted that the County has been waiting four years for approval of Condor's application and availability of federal/provincial funding is uncertain.

R. Emmons left the meeting at 9:55 am.

Discussion took place on the MPE Engineering Ltd.'s 'Regional Wastewater Treatment Facility Upgrade Feasibility Study' completed for the Town and how the study determined the County is accountable for 20% of the facility's volume.

K. Magnus responded to questions and explained Village of Caroline is considering alternative technology for handling solid and liquid wastes and costs are unknown at this time.

**RECESS:** The meeting recessed at 10:29 am.

**CALL TO ORDER:** The meeting was called to order at 10:39 am. with the following people present: Reeve Duncan, Councillors Vandermeer, Laird, Loughed, Laing, Hoven and Swanson; R. Emmons, M. Hagan, C. Heggart, K. Magnus, E. Hansen, D. Drozd, and T. Haight.

Discussion took place on the Leslieville system and it was suggested to move forward with a feasibility study on proposed upgrades.

Discussion took place on the environmental impact of an additional regional system and it was suggested to investigate areas in the County that have natural land qualities suitable for a system.

R. Emmons left the meeting at 11:36 am

Discussion took place on how an additional regional system would decrease wastewater volume handled by the Town. It was noted that should the County move forward with cost sharing upgrades to the Town's system, agreement renewal negotiations are required.

Discussion took place on alternative options and incentives to promote growth in existing industrial/commercial subdivisions. It was suggested that Administration investigate the feasibility of a low cost, scalable system to service existing industrial/commercial subdivisions.

R. Emmons joined the meeting at 11:46 am

Discussion took place on the status of draft service agreements for the proposed Town/County Joint Development Area and it was suggested that Town and County Administration review.

**RECESS:** The meeting recessed at 12:15 pm

**CALL TO ORDER:** The meeting was called to order at 12:50 pm. with the following people present: Reeve Duncan, Councillors Vandermeer, Laird, Loughheed, Laing, Hoven and Swanson; M. Hagan, K. Magnus, D. Drozd, E. Hansen, M. Martinson and T. Haight.

R. Emmons joined the meeting at 12:55 pm

**AGRICULTURE &  
COMMUNITY  
SERVICES:**

**1. Partnership Opportunity with Wild Rose School Division's  
Leslieville School Project**

At Council's January 8, 2019, Regular Meeting, Wild Rose School Division (WRSD) presented their proposed Corridor Schools Capital Plan and asked that Council consider partnering on additional and/or enhanced projects for school facilities in Condor and Leslieville that benefit the community.

Discussion took place on a list of project ideas, with cost estimates, submitted by WRSD for Council's consideration. It was noted that a steering committee 'Friends of the Corridor Schools' has been formed to collect community feedback on preferred project(s) and to begin fundraising.

Discussion took place on project design challenges involving the availability of land for the existing rink and playground and to accommodate a sports field. It was noted that other challenges include lack of secondary road access to the property.

It was suggested that Council review WRSD's partnership proposal at the February 26 Regular Meeting and consider matching funds raised by the community for a project of their choice.

**2. Municipal Approval Process for Gravel Pits**

Discussion took place on the current gravel pit approval process and required processes to meet regulations when amending the Land Use Bylaw for rezoning.

**3. Brazeau County Request for Support**

Discussion took place on a request from Brazeau County for municipalities to provide a written statement to be included in Brazeau County's letter regarding opposition to the Province's Bighorn Country proposal.

It was noted that Clearwater County Council has already responded to the Province on the County's position regarding the proposal.

**ADJOURNMENT:** Reeve Duncan adjourned the meeting at 2:45 pm

  
REEVE  
  
CHIEF ADMINISTRATIVE OFFICER