

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held June 11, 2019, in the Clearwater County Council Chambers in Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 9:00 a.m. by Reeve Duncan with the following being present:

Reeve	Jim Duncan
Councillors	John Vandermeer
	Cammie Laird
	Daryl Lougheed
	Michelle Swanson
	Tim Hoven
	Theresa Laing

Staff:	
Acting Chief Administrative Officer & Director, Corporate Services	Murray Hagan
Recording Secretary	Amber Williams
Communications Coordinator	Djurdjica Tutic
Director, Infrastructure, Public Works	Erik Hansen
Manager, Information Technology	Cam McDonald
Information Technology, Systems Admin.	Brad Welygan

Media:	Adam Ophus
	Dianne Spoor

**AGENDA  
APPROVAL:**

COUNCILLOR LAIRD:	That the June 11, 2019 Regular Meeting Agenda is adopted as circulated.
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235/19	CARRIED 7/0
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**CONFIRMATION  
OF MINUTES:**

**1.     May 28, 2019 Regular Meeting of Council Minutes**

COUNCILLOR LAING:	That the Minutes of the May 28, 2019, Regular Meeting are adopted as circulated.
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236/19	CARRIED 7/0
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COUNCILLOR VANDERMEER:	That the Minutes of the May 28, 2019 Public Hearing for Bylaw 1063/19 are adopted as circulated.
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237/19	CARRIED 7/0
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**CORPORATE  
SERVICES:**

**1.     Rescind Bylaw 1017/16**

M. Hagan explained that Bylaw 1017/16 was given third reading by Clearwater County Council July 26, 2016. The purpose of the bylaw was to facilitate a loan of \$1 Million Dollars to the Village of Caroline to provide interim financing for a paving upgrade project on the Village's main street in the event there was a delay in receiving funding from the province.

Provincial funding was received on a timely basis, and there was no need to extend this loan to the Village of Caroline. As a result, this bylaw serves no further purpose to Clearwater County.

COUNCILLOR LAING: That Council directs administration to draft a bylaw to rescind Bylaw 1017/16

238/19

CARRIED 7/0

MUNICIPAL:

**1. Open Mic Session Information**

At their Regular Council Meeting on April 9, 2019, Council directed Administration to draft a framework/terms of reference for an 'Open Mic' public engagement sessions to have opportunities for the public to address Council.

D. Tutic researched other municipalities, and the results indicated that 'Open Mic' sessions do not seem to be a prevalent practice.

D. Tutic explained the current "Public Participation Policy" as required by the Municipal Government Act (MGA). Options for the public to address Council are by writing a letter, email, call members of Council, attend public hearings and engagements, and request to appear as a delegation. The form to request to appear before Council as a delegation, previous Council agendas, and minutes are posted on the County website.

Administration anticipates starting live video recording and streaming of Regular Council Meetings at the end of 2019. Individuals who wish to view a Council meeting and hear the debate/discussion, may do so at any time from their own home/computer.

M. Hagan responded to a question that to the best of his knowledge, there have not been any comments from the public that Council seemed inaccessible.

D. Tutic responded to a question that other municipalities with an Open Mic Session found the attendance quite low and that delegations seem to be more productive.

Discussed increasing advertising for the public access points to Council. Councillors information is publicly available. Potential to streamline the Public Participation Policy by adding a "How-to" and "Who to Contact" element to the social media pages and the County newsletter regarding a delegation request.

Discussed hosting open houses. Previous attempts noted a low turnout, and costs for venue, supplies, and staffing.

COUNCILLOR SWANSON: That Council directs administration to increase public awareness of the delegation process through social media and in future County newsletters.

239/19

CARRIED 7/0

PUBLIC WORKS:

**1. Clearwater County Community Broadband Strategy**

E. Hansen presented the Clearwater County Broadband Summary Report by Consultant Jennifer Massig of Magna Engineering Services Inc. Some of the highlights include Public Consultations; Business Plan; Infrastructure Plan; and the Opportunity Review for future or potential options.

E. Hansen identified the following project recommendations:  
Combined solution of Public Private Partnership (PPP) and a County owned Fibre-to-the-Premises (FTTP) system. The next Steps identified include:  
Partnership Strategic Document – anticipates a facilitated session to discuss terms; Partnership Request for Quotation (RFQ) (Governance Structure) and identifying providers interested in partnering with the County; Community Engagement and Marketing; and Policy and Guidelines Updates.

C. McDonald shared information received from satellite internet providers and discussed the potential of satellites going into orbit, the difference between current and future satellite systems and the requirements of towers/hubs in centres to distribute internet. There are numerous companies working towards satellite internet. Discussion ensued on the availability of future technologies, the potential of it being viable in this area and the costs of satellite vs in-ground lines.

C. McDonald responded to a question that satellite internet is focused on rural areas, as cities currently have efficient high-speed internet.

E. Hansen responded to a question that the complexity involved in viable partnerships weigh in on the time frame for the next steps and a partnership document will need to be created but is anticipating commencing the project for construction season 2020.

E. Hansen responded to questions that this endeavour projects long term goals to provide a service, and the plan is to start with a small cluster and eventually reach out to remote locations.

COUNCILLOR VANDERMEER: That Council receives the Clearwater County Broadband Development Project Summary as information and that Council directs Administration to draft a Partnership Strategic Direction Plan for the Clearwater County Broadband Strategy.

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CARRIED 7/0

RECESS:

Reeve Duncan recessed the meeting at 9.56 am.

CALL TO ORDER:

Reeve Duncan called the meeting to order at 10:06 am with the following people present: Councillors, Laird, Loughheed, Laing, Hoven and Swanson; M. Hagan, A. Ophus, D. Spoor, A. Williams, E. Hanson, D. Tutic.

INFORMATION:

**1. CAO's Report**

Discussion took place on the June 11, 2019 CAO Report, as circulated.

Presented Council a response letter of gratitude from Premier Kenney for the congratulatory letter sent from Council.

**2. Public Works Report**

Discussion took place on the June 11, 2019 Public Works Report, as circulated.

**3. Councillor Verbal Reports**

Councillor Swanson reported on the following meetings:

Rocky and District Recreation, Parks and Community Services – Change of scope to the splash pad for the Splash Park and it may not be functioning until the Spring of 2020.

North Saskatchewan River Park Advisory Committee – Power was installed last week, construction of the cover over the bleachers commencing soon.

Councillor Duncan distributed a report on the Federation of Canadian Municipalities (FCM) conference in Quebec City. Noted that the highest number of delegates were from Alberta. The conference will be held in Toronto in 2020.

Councillor Hoven reported on the Clearwater Community Police Advisory Committee (CCPAC). Numbers for personal crimes are down, crimes against the industry are up. For one company, 2019 costs are already higher than all of 2018.

COUNCILLOR LOUGHEED: That Council receives the CAO's Report, Public Works Report, Councillor Remuneration, and Councillor Verbal Reports for information as presented.

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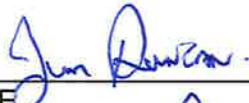
CARRIED 7/0

ADJOURNMENT:  
10:27 am

COUNCILLOR VANDERMEER: That the Meeting adjourns.

242/19

CARRIED 7/0

  
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REEVE

  
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CHIEF ADMINISTRATIVE OFFICER