

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held March 12, 2013 in the County Office at Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:31 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councilors:	Dick Wymenga
	John Vandermeer
	Bob Bryant
	Jim Duncan
	Case Korver
Chief Administration Officer:	Ron Leaf
Director, Public Works:	Marshall Morton
Manager, Infrastructure:	Erik Hansen
Recording Secretary:	Tracy Haight
TIMS:	Darrell Philip
Media:	Helge Nome
Media:	Sarah Maetche
Media:	Jenny Oatway
Director, Planning Dev	Rick Emmons
	Keith McCrae
	Del Ramage
	Christine Heggart
	Michelle Marshall
	Brian Bilawchuk
	Trevor Duley

AGENDA:

DICK WYMENGA:	That the March 12, 2013 Regular Meeting Agenda be accepted as amended.
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084/13	CARRIED 6/0
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**CONFIRMATION
OF MINUTES:**

1. February 26, 2013 Regular Meeting Minutes

CASE KORVER:	That the Minutes of the February 26, 2013 Regular Meeting be accepted as presented.
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085/13	CARRIED 6/0
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PUBLIC WORKS: 1. Access Variance Request – Grandview Stage Resort (Ramage)

Council exchanged introductions with Del Ramage from Grandview Stage Resort. Erik Hansen presented Mr. Ramage’s request for a variance from the “Approach Construction Guidelines Policy” to allow widening of an existing approach or construction of a new approach, both of which will not meet the current policy guidelines.

Discussion followed regarding the amount of traffic on Highway 752 and Mr. Ramage’s preference for the construction of a new approach.

BOB BRYANT:	That Council approves and prefers the widening of the existing approach and
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if widening of existing approach is not feasible, Council approves the construction of a new approach.

086/13

CARRIED 6/0

3. Third Reading Bylaw 966/12 – Grandview Stage Resort (Ramage)

THIRD READING of Bylaw 966/12 Application No. 06/12 to amend the Land Use Bylaw for the redesignation of 1.00 acre from the Highway Development District “HD” to the Country Residence District “CR” on land described as Parts of SE 27-38-08-W5M Del Ramage on behalf of 1061814 Alberta Ltd. (known as Grandview Stage) was moved by COUNCILLOR DUNCAN.

087/13

CARRIED 6/0

Del Ramage left the meeting.

2. Approach Construction Guidelines Policy Review

Erik Hansen presented information in regards to setback requirements for an approach from an intersection based on Alberta Transportation’s Highway Geometric Design guide and the Transportation Association of Canada manual. Mr. Hansen explained components of Clearwater County’s existing guidelines and outlined Public Works Department recommendations for 150m minimum setback from an intersection.

Marshall Morton and Erik Hansen provided scenarios of approaches with less than 150m sight line to the intersection and discussion followed on standards for stopping sight distance and traffic safety as they apply to current and future development of industrial lease sites.

CASE KORVER:	That Council approves access roads or approaches entering a county road shall be setback from an intersection a minimum of 150m.
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088/13

DEFEATED 4/2

DICK WYMENGA:	That Council approves a minimum 100m setback from an intersection for industrial lease site access roads and/or industrial lease site approaches entering a county road.
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089/13

CARRIED 4/2

Mr. Hansen presented the amendments to the grandfathered clause in the Approach Construction Guidelines Policy, General Provisions, Item #3.

CASE KORVER:	That Council approves the Approach Construction Guidelines Policy as presented.
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090/13

CARRIED 6/0

Mike Haugen, Steve Maki, Keith McCrae, and Gail Williamson joined the meeting.
Darrell Philip, Michelle Marshall and Brian Bilawchuk left the meeting.

**PLANNING &
DEVELOPMENT:**

1. Land Use Amendment First Reading Bylaw 972/13 - Williamson

Council and Gail Williamson exchanged introductions. Keith McCrae presented Ms. Williamson's application to amend the land use bylaw for the redesignation of approximately 22 acres of Plan 102 5627, Block 1, Lot 4, (PT NW 29 and SW 32 38-08-W5M) to the Recreation Facility District "RF" for the purpose of developing a recreational retreat/campground. Mr. McCrae provided background information on the property and noted one of the Municipal Development Plan goals is to recognize and promote local tourism and that the proposal is below the maximum density bylaw for campgrounds.

Mr. McCrae and Ms. Williamson responded to questions from Council regarding other recreational facilities and ATV activity in the area. Ms. Williamson noted the proposed plan will include an ATV parking lot.

Council asked if the campsite would include long term lease sites. Ms. Williamson responded that it would be preferred and Mr. McCrae noted creating separate titles for the campsites is not the intent of the proposal.

FIRST READING of Bylaw 972/13 for amendment to the Land Use Bylaw was moved by COUNCILLOR VANDERMEER.

091/13

CARRIED 6/0

Keith McCrae and Gail Williamson left meeting.

2. 2012 Clearwater County Internal Safety Audit and Action Plan

Steve Maki provided an overview of the Certificate of Recognition (COR) program and noted Clearwater County scored a passing grade of 86% on the 2012 internal audit that was completed using the Alberta Municipal Health & Safety Association Audit Tool.

Mr. Maki presented an action plan developed from the results of the audit with the recommended changes and improvements to be completed in 2013.

JIM DUNCAN:

That Council accepts the results of the 2012 Internal Safety Audit and Action Plan as presented.

092/13

CARRIED 6/0

Rick Emmons, Steve Maki, Marshall Morton, and Erik Hansen left the meeting.

**COMMUNITY &
PROTECTIVE
SERVICES:**

1. Alberta Report on EMS Services

Mike Haugen provided an overview on the Health Quality Council of Alberta report "Review of the Operations of Ground Emergency Medical Services In Alberta". Mr. Haugen noted the report addressed several issues and challenges facing Alberta Health Services (AHS) and Emergency Management Services (EMS) and included several recommendations.

Mr. Haugen stated Clearwater County Staff have previously discussed concerns regarding current provincial EMS framework and its impact on local EMS providers and the community. Mr. Haugen noted this process will continue and will make Council aware of opportunities for elected official input.

Discussion followed on Public Safety Answering Points (PSAP) known as 911 call centres, funding issues, the current dispatch system and the future role of AHS in emergency management.

BOB BRYANT:

That Council accepts the information as presented.

093/13

CARRIED 6/0

MUNICIPAL:

1. Primary Care Network Workshop Invitation

Ron Leaf presented an invitation from Rocky Mountain House Primary Care Network to attend a workshop discussion on March 20 at the Lou Soppit Community Centre from 9:00 – 3:30. Mr. Leaf noted the discussion is to identify community needs that will enable a healthy lifestyle and to establish a collaborative partnership with stakeholders.

Council noted that except for Councillor Jim Duncan, they will be attending the AAMDC Spring Convention on March 20. Councillor Duncan noted he may be able to attend the workshop and Mr. Leaf stated he will discuss attendance to the workshop with staff.

JIM DUNCAN:

That Council authorizes Councillor Duncan and/or Staff to attend the Rocky Primary Care Network workshop.

094/13

CARRIED 6/0

2. 2013 Open House Update

Christine Heggart provided an update on the open houses scheduled for June 19 at the Kurt Browning Complex in Caroline and June 20 at the Lou Soppit Community Centre in Rocky Mountain House.

Discussion followed on the format for the open house's and extending invitations to Town/Village Councillors.

JOHN VANDERMEER:

That Council approves a 6:30 p.m. start time with coffee/snacks provided and to invite Town/Village Councillors to participate in the open houses.

095/13

CARRIED 6/0

3. Advertising Policy Review

Christine Heggart presented the amended Clearwater County Advertising Policy for review. Ms. Heggart noted the recommended amendments include minor administrative changes and the inclusion of the County logo, website, and Facebook and Twitter links in item #3.

CASE KORVER:

That Council approves the Advertising Policy as presented.

096/13

CARRIED 6/0

Marshall Morton, Erik Hansen joined the meeting.

4. Provincial Budget Implications Summary

Ron Leaf stated the Government of Alberta released their budget for the 2013 – 14 fiscal year and noted significant changes in provincial funding and programs that will affect Clearwater County.

Mr. Leaf stated Directors will assess the specific impacts of the budget and will present more details at future Council meetings and implications will also be discussed at the June Agenda & Priorities meeting.

Discussion followed on the Alberta Farm Fuel Benefit, infrastructure on provincial roads and the provincial economic forecast for oil and gas industry. Reeve Pat Alexander encouraged Council to attend the Reeves Economic Summit for information on the oil and gas industry and the Keystone Pipeline project.

DICK WYMENGA:

That Council accepts the information as presented.

097/13

CARRIED 6/0

INFORMATION: 1. Information Items

JIM DUNCAN:

That the CAO's Report, Public Works Director's Report, Committee Report, and Accounts Payable listing as of March 12 2013, be accepted as information.

098/13

CARRIED 6/0

IN CAMERA:

1. Land Development

JOHN VANDERMEER:

That Council meets as a Committee of the Whole for the purpose of discussing Land Development and the Kurt Browning Complex.
at 11:27 A.M.

Tracy Haight, Marshall Morton, Erik Hansen, Christine Heggart, Mike Haugen, Trevor Duley, Helge Nome, Sarah Maetche, and Jenny Oatway left the meeting.

099/13

CARRIED 6/0

2. Kurt Browning Complex Expansion

BOB BRYANT:

That the meeting reverts to an
Open Meeting at 1:03 P.M.

100/13

CARRIED 6/0

ADJOURNMENT: JIM DUNCAN:
1:04 P.M.

That the Meeting adjourns.

CARRIED 6/0

REEVE

CHIEF ADMINISTRATIVE OFFICER