

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held July 12, 2016, in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:03 A.M. by Reeve Alexander with the following being present:

Reeve Councillors	Pat Alexander Earl Graham John Vandermeer Jim Duncan Kyle Greenwood Theresa Laing Curt Maki Marshall Morton Michelle Meatheringham
Acting Chief Administrative Officer Recording Secretary Director, Community & Protective Services Manager of Operations Community Relations Advisor Project Technologist Manager, Financial Services Communications Coordinator	Ted Hickey Kurt Magnus Jerry Pratt Kate Reglin Rhonda Serhan Christine Heggart
Media	Helge Nome Logan Schenk Sylvana Crosby
Public	Dennis Ross

**AGENDA
APPROVAL:**

COUNCILLOR VANDERMEER: That the July 12, 2016 Regular Meeting Agenda be accepted as presented.

242/16 CARRIED 7/0

**CONFIRMATION
OF MINUTES: 1. June 28, 2016 Regular Meeting Minutes**

COUNCILLOR MAKI: That Council adopts the Minutes of the June 28, 2016 Meeting as circulated.

243/16 CARRIED 7/0

PUBLIC WORKS: 1. James River Bridge

Kurt Magnus presented bridge File 01963, located at NW 15-34-05-W5M, over the James River, constructed in 1950. The bridge is in poor condition and multiple repairs are required.

Upon Assessment in 2014, by engineering firm CH2M Hill, Council was presented with four (4) options.

- 1. Replace bridge in 2014
- 2. Substructure repairs to extend life to 2024

- 3. Rehabilitation to extend bridge life to 2034
- 4. Monitor and close the bridge when unsafe (assume 2 years of remaining life).

Council gave direction to budget for substructure repairs in 2016 to extend the life of the bridge to 2024.

Mr. Magnus explained a level 1 inspection, preformed May 20, 2016, revealed additional repairs required due to substructure deterioration since 2014. The new cost estimate is \$410,300 including a 10 per cent contingency and \$86,275 for engineering.

CH2M Hill clarified these additional repairs may extend the service life of the bridge, but there is no guarantee due to environmental factors.

In addition, CH2M Hill has advised to replace the bridge within the next five (5) to ten (10) years and/or prior to the end of the bridge’s service life if the County wishes to keep Range Road 5-3 in service.

Discussion occurred on bridge deterioration, weight restrictions and regular traffic using the bridge. It was noted there is another bridge one mile away. Councillor Vandermeer suggested closing the bridge at the end of its service life. Councillor Graham noted that the James River community is not in favour of the bridge closing.

Administration answered questions on the cost of repairs to the bridge versus replacement at \$6,000,000.

COUNCILLOR GRAHAM: That Council directs the reallocation of \$191,000 from Bridge Reserves to complete the necessary repairs as indicated in option 2.

244/16 CARRIED 4/3

Bill Macdonald joined the meeting.
Michelle Swanson joined the meeting.

COMMUNITY &
PROTECTIVE
SERVICES:

1. 9:30 a.m. Delegation: Xplornet

Bill Macdonald, Executive Vice President of Business Development for Xplornet Communications presented an overview of service offerings and areas, including fixed wireless towers and satellite broadband.

Mr. Macdonald noted that while Xplornet competes in urban areas, their target clientele is rural. He went on to explain that Xplornet’s satellites have a lifecycle of approximately 5 years; there are plans for two new satellites to launch in 2016/2017 with larger capacity. Mr. Macdonald added that meeting capacity needs proves more challenging than location needs as well as, getting fibre to towers is more economical and realistic than fibre to individual homes.

COUNCILLOR GREENWOOD: That Council receives Xplornet’s presentation as information.

245/16 CARRIED 7/0

Cammie Laird joined the meeting.
Lyle McKellar and John Hein joined the meeting.

2. 10:30 a.m. Delegation: Alberta Health Services

Lyle McKellar, Associate Executive Director, Clinical Operations, Central Ab zone Emergency Medical Services presented an update from Alberta Health Services (AHS).

AHS has noted Clearwater County, the Town of Rocky Mountain House and surrounding areas including Caroline, Nordegg and the Sunchild Reserve as a high volume area.

Mr. McKellar reported a six month span in which Clearwater County and the Town of Rocky Mountain House received over 1500 calls, including (approximately 60 per cent) calls stemming from inter-facility transfer. It was noted that 7:00 a.m. to 6:00 p.m. Monday to Saturday is the busiest time. In that same six months Caroline received 61 calls, with Tuesday and Thursday noted as busy days and Nordegg 7 calls.

AHS will continue to monitor services being utilized in Clearwater County and work on adjusting plans to best serve the community.

Mr. McKellar answered questions regarding ambulance/non ambulance transfer, volumes of calls on long weekends and the Stars helipad.

John Hein, Strategist Medical First Response and Public Access to Defibrillation Emergency Medical Services presented a first response program.

Mr. Hein noted that because of high call volumes AHS is encouraging municipalities to send volunteer firefighters as first responders to provide medical assistance until ambulance arrival.

He added that AHS provides online and in-house training to ensure firefighters are equipped to provide assistance. Fire chief decides what types of calls department will attend.

Mr. Hein answered questions regarding overdose drugs and antidotes.

COUNCILLOR MAKI: That Council receives the AHS community update and first response program presentation as information.

246/16

CARRIED 7/0

**Corporate
Services:**

1. Reserve Transfers for year ending December 31, 2015

Rhonda Serhan presented a recommendation for the movement of 2015 surplus funds in the amount of \$3,100,000.00 to unrestricted reserves, in order to finalize the 2015 financial statements.

Council noted that transfers to appropriate reserves will occur following the July 27, 2016 priority setting meeting.

COUNCILLOR DUNCAN: That Council approves the transfer of surplus from 2015 of \$3,151,170 to unrestricted reserves.

247/16

CARRIED 7/0

**COMMUNITY &
PROTECTIVE
SERVICES:**

**3. Ponoka County and Clearwater County Emergency Management
Extended Mutual Aid Agreement and Fire Mutual Aid**

Mr. Hickey presented an Emergency Management Extended Mutual Aid and Fire Mutual Aid Agreement with Ponoka County.

He noted that Clearwater County and Ponoka County share similarities in Emergency Preparedness, Emergency Management and Fire Emergency Response. Both municipalities share challenges in the expertise and delivery of municipal government services. They also share limitations in Emergency Management and Fire Suppression staffing and resources when dealing with large scale emergencies.

Council discussed existing agreements with other counties and Ms. Laird responded to questions regarding the average number of times Clearwater Regional Fire Rescue Services cross County borders, approximately ten times per year. She noted that when crossing County lines each County needs to be co-insured on the other's policy.

COUNCILLOR GRAHAM: That Council approves entering into and directs the Administration to execute the Emergency Management Extended Mutual Aid and Fire Mutual Aid Agreements between Ponoka County and Clearwater County.

248/16

CARRIED 7/0

**4. Wild Rose School Division/Clearwater County Joint Facility Use
Agreement**

Mr. Hickey presented a joint facility use agreement between Wild Rose School Division (WRSD) and Clearwater County.

Mr. Hickey noted WRSD and Clearwater County share similar goals, working with limited budgets to work cooperatively for the benefit of the community.

The intent of the agreement would be to prevent duplication of similar facilities when providing educational, recreational and cultural opportunities while increasing industrious pride and leadership development for those living in the community. It was noted that another goal was to provide control of open, natural play areas in all seasons.

COUNCILLOR MAKI: That Council approve the completion of the Joint Facility Use Agreement between Wild Rose School Division and Clearwater County and direct Administration to proceed with its execution.

249/16

CARRIED 7/0

MUNICIPAL:

**1. Manning Centre – Municipal Efficiencies: Examples of cost
savings initiatives from across Canada**

Christine Heggart presented a report on municipal efficiencies and saving initiatives that Clearwater County incorporates.

Ms. Heggart explained some of the cost saving initiatives the County incorporates include department meetings to discuss improvement, sharing

information with like professional associations and reducing accidents by implementing a health and safety program. Developing communications and human resource departments have aided in streamlining organizational management.

Ms. Heggart went on to explain that Clearwater County is always looking for ways to save costs and noted that mutual aid agreements exist between the Town and County to exchange services, a cost saving initiative.

COUNCILLOR LAING:

That Council receives the Manning Centre – Municipal Efficiencies report as well as the County's efficiencies summary as information.

250/16

CARRIED 7/0

INFORMATION:

Councillor Graham provided a report on Rocky Senior Housing Council. Topics discussed included how more affordable housing could be built for seniors or low income public, and affordable housing versus inclusionary housing. Strategy will be presented to the province by fall of 2016 with implementation taking place by spring of 2017.

Discussion occurred on difference between affordable senior housing and public affordable housing.

Reeve Alexander presented a verbal report on a tour of Shunda Creek in regards to clients with addictions. Invites Councillors to take opportunity to tour facility and learn more about the program.

Reeve Alexander noted that he attended the grand opening of Kneehill County office.

COUNCILLOR VANDERMEER:

That Council receives the Public Works Director's Report, Councillor's verbal reports, Accounts Payable listing, and Councillor Remuneration as information.

251/16

CARRIED 7/0

ADJOURNMENT: COUNCILLOR MAKI:

That the Meeting adjourns at 11:56 a.m.

252/16

CARRIED 7/0

REEVE

ACTING
CHIEF ADMINISTRATIVE OFFICER