



# MINUTES

## Regular Council Meeting

9:00 AM - Tuesday, January 28, 2020

Council Chambers, 4340 – 47 Avenue, Rocky Mountain House, AB

### **COUNCIL PRESENT:**

Reeve Timothy Hoven  
Councillor Jim Duncan  
Councillor Cammie Laird  
Councillor Daryl Lougheed  
Councillor John Vandermeer  
Councillor Theresa Laing  
Councillor Michelle Swanson

### **ADMINISTRATION PRESENT:**

Chief Administrative Officer - Rick Emmons  
Director, Corporate Services - Murray Hagan  
Executive Assistant - Tracy Haight  
Communications Coordinator - Djurdjica Tutic  
Director, Emergency & Legislative Services - Christine Heggart  
Director, Planning & Development - Keith McCrae  
Recording Secretary - Amber Williams  
Development Officer - Eleanor Pengelly  
Development Officer - Holly Bily  
Senior Planner - Jose Reyes  
Senior Planner - Kim Gilham  
Administrative Assistant - Whitney Wedman  
Systems Administrator - Mike Bell

### **APPLICANT:**

Bob Haagsma  
Keith Winchell  
Elsie Winchell

### **MEDIA:**

Diane Spoor  
Adam Ophus

## **1 CALL TO ORDER**

Reeve Hoven called the Meeting to order at 9:02 am.

## **2 ADOPTION OF AGENDA**

Adoption of the January 28, 2020 Regular Meeting Agenda

**RES-31-2020 Motion by Councillor Daryl Loughheed that Items 6.1 *Results of Enterprise Resource Planning (ERP) System Review* and 7.3 *First Reading of Bylaw 1083/20 Clearwater County Land Use Bylaw* are removed from the January 28, 2020, Regular Meeting Agenda.**  
**CARRIED**

**RES-32-2020 Motion by Councillor Theresa Laing that the January 28, 2020, Regular Meeting Agenda is adopted as amended.**  
**CARRIED**

### **3 ADOPTION OF MINUTES**

#### **3.1 Regular Council Meeting January 14, 2020, Minutes**

**RES-33-2020 Motion by Councillor Michelle Swanson that the January 14, 2020, Regular Meeting Minutes are adopted as amended.**  
**CARRIED**

### **4 EMERGENCY & LEGISLATIVE SERVICES**

#### **4.1 Clearwater County - Mountain View County Intermunicipal Collaboration Framework Approval and Intermunicipal Development Plan Exemption**

**RES-34-2020 Motion by Councillor John Vandermeer that Council grants first reading of Bylaw 1085/20 to adopt the Mountain View County and Clearwater County Intermunicipal Collaboration Framework.**  
**CARRIED**

**RES-35-2020 Motion by Councillor Jim Duncan that Council grants second reading of Bylaw 1085/20 to adopt the Mountain View County and Clearwater County Intermunicipal Collaboration Framework.**  
**CARRIED**

**RES-36-2020 Motion by Councillor Theresa Laing that Council gives permission for third reading of Bylaw 1085/20**  
**CARRIED**

**RES-37-2020 Motion by Councillor Cammie Laird that Council grants third reading of Bylaw 1085/20 Mountain View County and Clearwater County Intermunicipal Collaboration Framework.**  
**CARRIED**

**RES-38-2020 Motion by Councillor Daryl Loughheed that Council agrees, as per section 631(2) of the Municipal Government Act, that an Intermunicipal Development Plan is not required between Clearwater County and Mountain View County.**  
**CARRIED**

## **5 CAO OFFICE**

- 5.1** Rocky Mountain House (CYRM) Airport Commission - Council Appointment.

**RES-39-2020 Motion by Councillor Theresa Laing That Council appoints Councillor Cammie Laird to the Rocky Mountain House (CYRM) Airport Commission, effective January 28, 2020 to October 27, 2020.  
CARRIED**

## **6 CORPORATE SERVICES**

- 6.1** Results of Enterprise Resource Planning (ERP) System Review

Item removed from agenda.

## **7 PLANNING & DEVELOPMENT**

- 7.1** Telecommunication Antenna System Siting Policy

**RES-40-2020 Motion by Councillor Michelle Swanson that Council adopts the Telecommunication Antenna System Siting Policy as amended to reflect no fee is required for the County to process a request for concurrence for an Antenna System siting proposal.  
CARRIED**

- 7.2** Road Closure Application

A Resolution of Clearwater County for the purpose of closing a part of a road described in a surveyed road plan that council determines is no longer a use for the travelling public owing to the existence of an alternate route in accordance with Section 24 of the Municipal Government Act, RSA 2000, Chapter M-26, as amended.

WHEREAS, the lands hereafter are no longer required for public travel;

NOW THEREFORE be it resolved that the Clearwater County Council does hereby close the following described road, subject to the right of access granted by other legislation:

Road Plan 4462 JY and Road Plan 832 3055 - A portion of road lying within NE 05-40-07-W5M (Title No. 842 058 458).

**RES-41-2020 Motion by Councillor Theresa Laing that Council approves the above Resolution to close a portion of Road Plan 4462JY and a portion of Road Plan 832 3055 lying within NE 05-40-07-W5M.  
CARRIED**

**RES-42-2020 Motion by Councillor Jim Duncan that Council enters into a Future Land Acquisition Agreement with Keith & Elsie Winchell (Title Number 842 058 458).  
CARRIED**

**7.3 First Reading of Bylaw 1083/20 Clearwater County Land Use Bylaw**

Item removed from agenda.

**7.4 Application No. 05/19 to Amend the Land Use Bylaw – Bylaw 1066/19**

**RES-43-2020 Motion by Councillor Jim Duncan that Council grants second reading of Bylaw 1066/19 to amend the Land Use Bylaw 714/01 to redesignate Lot 6, Block 1, Plan 102 2159 consisting of +/- 3.5 acres in PT SE 30 35 08 W5M from Country Residential District 'CR' to Recreation Facility District 'RF'.**

**CARRIED**

**RES-44-2020 Motion by Councillor John Vandermeer that Council grants third reading of Bylaw 1066/19 to amend the Land Use Bylaw 714/01 to redesignate Lot 6, Block 1, Plan 102 2159 consisting of +/- 3.5 acres in PT SE 30 35 08 W5M from Country Residential District 'CR' to Recreation Facility District 'RF'.**

**CARRIED**

**8 REPORTS**

**8.1 CAO's Report**

**8.2 Public Works Report**

**8.3 Councillor Reports**

Reeve Hoven and Councillors Duncan, Lougheed, and Laird reported on meetings and events attended between January 15 and January 27, 2020.

**RES-45-2020 Motion by Councillor John Vandermeer that Council receives the January 28, 2020, CAO Report, Public Works Report and Councillors' Reports for information as presented.**

**CARRIED**

Reeve Hoven recessed the meeting at 10:13 am.

Reeve Hoven called the meeting to order at 10:33 am.

**9 CLOSED SESSION\***

\* For discussions relating to and in accordance with: a) the Municipal Government Act, Section 197 (2) and b) the Freedom of Information and Protection of Privacy Act

**9.1 2019/2020 Intermunicipal Mediation Verbal Report; FOIP s.21 - Disclosure Harmful to Intergovernmental Relations**

**RES-46-2020 Motion by Councillor Michelle Swanson that Council goes into CLOSED SESSION for Item 9.1 2019/2020 Intermunicipal Mediation Verbal Report; FOIP s.21 - Disclosure Harmful to Intergovernmental Relations at 10:33 am.**

**CARRIED**

**RES-47-2020 Motion by Councillor Jim Duncan that Council goes into OPEN SESSION at 11:56 am.  
CARRIED.**

Reeve Hoven recessed the meeting at 11:56 am

Reeve Hoven called the meeting to order at 12:30 pm

**RES-48-2020 Motion by Councillor Daryl Lougheed that Council goes into CLOSED SESSION for Item 9.1 2019/2020 Intermunicipal Mediation Verbal Report; FOIP s.21 - Disclosure Harmful to Intergovernmental Relations at 12:30 pm.  
CARRIED**

**RES-49-2020 Motion by Councillor Michelle Swanson that Council goes into OPEN SESSION at 2:52 pm.  
CARRIED**

Reeve Hoven recessed the meeting at 2:52 pm.

Reeve Hoven called the meeting to order at 3:00 pm.

## **10 ADJOURNMENT**

**RES-50-2020 Motion by Councillor John Vandermeer that the Meeting adjourn at 3:00 pm.  
CARRIED**

  
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Reeve

  
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CAO

