

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held July 25, 2017, in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:00 am by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	Earl Graham
	John Vandermeer
	Kyle Greenwood
	Theresa Laing
	Jim Duncan
	Curt Maki

Staff:	
Acting Chief Administrative Officer	Rodney Boyko
Recording Secretary	Tracy Haight
Director, Public Works	Marshall Morton
Manager, Intergovernmental & Legislative Services	Christine Heggart
Manager, Infrastructure	Erik Hansen

Presenter:	
Town of Rocky Mountain House	
Director of Planning & Infrastructure	Rod Fraser

Media:	Shaelyn Poteet
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Public:	Cammie Laird
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**AGENDA
APPROVAL:**

- Additional verbal reports added to Item F3 as follows:
- 'Agriculture Service Board (ASB) 2017 Summer Tour', by Councillor Duncan;
 - 'Alberta Electoral Boundaries Commission (AEBC) July 24, 2017 Public Hearing', by Councillor Maki;
 - 'David Thompson Resort', by Reeve Alexander.

COUNCILLOR DUNCAN:	That the July 25, 2017 Regular Meeting Agenda is adopted as amended.
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286/17

CARRIED 7/0

**CONFIRMATION
OF MINUTES:**

1. July 11, 2017 Regular Meeting Minutes

COUNCILLOR GREENWOOD:	That the Minutes of the July 11, 2017 Regular Meeting are adopted as circulated.
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287/17

CARRIED 7/0

PUBLIC WORKS: **1. Town of Rocky Mountain House, 2017 Lagoon Improvements Staging Plan Draft Report**

R. Fraser presented a PowerPoint 'Town of Rocky Mountain House 2017 Lagoon Improvements Staging Plan – Wastewater Upgrading Options Draft Report R2', prepared by WSP Group (WSP), that summarized WSP's recommendations listed in the May 26, 2017, 'Town of Rocky Mountain House Wastewater Upgrading Options – Draft Report R2'.

Keanna Nelson joined the meeting.

R. Fraser reviewed recommendations and plan phases and noted Phase 0, which has been completed since the WSP Group released the draft report, confirmed that reducing effluent pH levels results in negligible levels of un-ionized ammonia thus providing an interim control mechanism until other treatment improvements are introduced.

R. Fraser and M. Morton responded to questions and explained past and current testing processes and treatment measures undertaken to meet current provincial and previous federal regulations for wastewater systems.

R. Fraser responded to questions and explained the rationale for the Town's decision to suspend the acceptance of landfill leachate at the wastewater treatment facility.

R. Fraser responded to questions and provided examples of funding strategies for determined system upgrades.

Discussion followed on other municipalities that are facing similar challenges since new federal requirements were put in place in 2015.

R. Fraser responded to questions and confirmed the Town is moving forward with Phase 0 (pH correction) and 1 (testing and monitoring for a 5-year period), as recommended in the report.

M. Morton responded to questions and confirmed Phase 0 and 1 have no impact on Clearwater County's budget.

COUNCILLOR GRAHAM:

That Council receives the May 26, 2017, 'Town of Rocky Mountain House Wastewater Upgrading Options – Draft Report R2' for information as presented; and, directs Administration to review the report and provide an administrative interpretation to Council.

288/17

CARRIED 7/0

R. Fraser, M. Morton and E. Hansen left the meeting.

MUNICIPAL: **1. Draft Bylaw 1029/17 – Corrections Bylaw**

C. Heggart presented draft Bylaw 1029/17- Corrections Bylaw authorizing the Chief Administrative officer, or designate, to correct clerical, typographical and/or grammatical errors only, without altering the substance or intent, of approved bylaws.

C. Heggart and R. Boyko responded to questions and provided examples of errors and corrections that qualify under the draft bylaw.

Discussion took place on pending amendments to the MGA under 'Bill8 – An Act to Strengthen Municipal Government' for simplifying the bylaw revision process that will render the Corrections Bylaw obsolete, however it is unknown when Bill 8 will receive proclamation and come in effect.

C. Heggart explained in the meantime, Administration recommends adopting the draft Corrections bylaw to comply with current Municipal Government Act (MGA) legislation in Section 63(2)(h).

289/17

COUNCILLOR VANDERMEER: That Council postpones first, second, and third reading of 'Corrections Bylaw #1029/17" until Bill 8 is proclaimed.

DEFEATED 2/5

290/17

COUNCILLOR MAKI: That Clearwater County Council grants first reading of "Corrections Bylaw #1029/17".

CARRIED 7/0

291/17

COUNCILLOR GREENWOOD: That Clearwater County Council grants second reading of "Corrections Bylaw #1029/17".

CARRIED 7/0

292/17

COUNCILLOR DUNCAN: That Clearwater County Council grants permission for third reading of "Corrections Bylaw #1029/17".

DEFEATED 6/1

2. Municipal Ward Bylaw #967/12 Review

R. Boyko noted pending third reading of Bylaw 1029/17 – Corrections Bylaw, the recommendation for Council to authorize Administration's correction to the typographical error in Bylaw 967/12 Municipal Ward Bylaw changes to: That Administration bring a draft bylaw authorizing the correction of a typographical error in Bylaw 967/12 Municipal Ward Bylaw to Council.

C. Heggart explained Administration reviewed Bylaw 967/12, as per feedback received by the Returning Officer, and identified a typographical error in the bylaw's 'Schedule B' attachment as follows:
'Commencing at the southeast corner of S.E. 29-41-04-w5th,....' should read 'Commencing at the southeast corner of S.E. 29-40-04-w5th,...' .

C. Heggart responded to question and confirmed written descriptions in the bylaw accurately reflect ward boundaries and that the typographical error had no impact on prospective candidates and voters as individual division maps accurately reflected boundaries prior to the 2013 municipal election.

COUNCILLOR VANDERMEER: That Council directs Administration to bring a draft bylaw authorizing the revision of Bylaw 967/12 Municipal Ward Bylaw, for Council's consideration.

293/17

CARRIED 7/0

Kevin Koe joined the meeting.

3. Broadband Engagement Review

C. Heggart outlined a preliminary engagement program that utilizes third party consultants to: conduct a representative community survey to obtain public opinion on current internet service in the community and the desired level of County investment in broadband services; and, consult with existing internet and Telco service providers to keep up-to-date on internet standards and future plans. It is also recommended that the program includes a web-based survey and open house for residents and businesses.

Discussion took place on the need for public input in order for Council to develop a broadband policy framework that benefits the community.

Discussion followed on proposed survey questions and it was noted that Council wishes to vet questions before the survey(s) is released to the public.

Councillor Vandermeer left the meeting at 10:25 am.

Discussion continued on the benefit of hearing presentations from other municipal representatives and communication technology consultants on examples of community-based/municipally provided internet services and insights learned. It was noted to consider presentations after survey results are reported.

C. Heggart noted presentation of conclusive results/reports to Council is anticipated early November and requested Council reallocate \$60,000 from the Internet Reserve to fund program costs.

COUNCILLOR DUNCAN: That Council endorses a preliminary broadband engagement program to include a resident and business survey, open house and continued one-on-one consultation with existing internet service providers.

294/17

CARRIED 6/0

COUNCILLOR GRAHAM: That Council reallocates \$60,000 from the Internet Reserve to contracted services budget for the purposes of a preliminary broadband engagement program.

295/17

CARRIED 6/0

4. Cancellation of Regular Agenda and Priorities Committee Meeting in September

C. Heggart noted the Agenda and Priorities (A&P) Committee recommends cancelling the September 18 A&P Committee meeting as the meeting date conflicts with the 2017 Municipal Election Nomination Day.

COUNCILLOR DUNCAN:

That Council cancels the September 18, 2017 Agenda and Priorities Committee Meeting, to accommodate the 2017 Municipal Election schedule, and advertise meeting cancellation as per Clearwater County's Procedural Bylaw #954/12 and Municipal Government Act requirements.

296/17

CARRIED 6/0

C. Heggart left the meeting.

INFORMATION:

1. CAO's Report

R. Boyko reported the following:

1. Staff and Councillor Vandermeer are attending the 'Engagement and Outreach' workshop today, hosted by the Assistant Deputy Minister of Economic Development Division, in Rocky Mountain House.

2. Council received an email regarding the David Thompson Country Tourism working group activities.

3. Clearwater Regional Fire Rescue Services deployed four crew members and equipment, as per a request from the Office of the Fire Commissioner, to assist in the Williams Lake, BC wildfire. Costs for deployment are covered by the Province of BC.

4. Town of Rocky Mountain House requested a joint council meeting, In Camera, on July 31.

Discussion took place on councillors' availability to meet with Town Council and August 3 was proposed as an alternate date.

3. Councillor's Verbal Report

Councillor Duncan reported on the 2017 ASB Summer Tour he attended.

Discussion followed and it was suggested to notify councillors of future ASB tours.

Councillor Maki reported on the presentation that he and Reeve Alexander made at the AEBC's July 24, Public Hearing.

Reeve Alexander reported on David Thompson Resort's future plans to offer international tours.

COUNCILLOR GREENWOOD:

That Council receives the CAO Report, Public Works Director's Report, Councillor's Verbal Report, Accounts Payable and Councillor Remuneration Listing as information.

297/17

CARRIED 6/0

K. Nelson, S. Poteet and C. Laird left the meeting.

IN CAMERA:

COUNCILLOR DUNCAN:

That Council meets as a Committee of the Whole to discuss: Item G1 Third Party Interest – Repsol Canada; G2 Labour – Council; Item G3 Land Development – Third Party Interest; and, G4 – Land, in camera in accordance with Section 197(2) the Municipal Government Act and Section 17(1), 21 (1), 24(1)(a), 39(1)(a) and Section 40 of the Freedom of Information and Protection of Privacy Act at 10:45 am.

K. Koe left the meeting. Ted Hickey joined the meeting.

Councillor Vandermeer joined the meeting at 12:35 pm.

Councillor Greenwood left the meeting at 12:56 pm.

COUNCILLOR LAING:

That the meeting reverts to an Open Meeting at 1:55 pm.

298/17

CARRIED 6/0

Discussion took place on options for purchasing land for the Condor/Leslieville amalgamated fire station.

COUNCILLOR DUNCAN:

That Council directs Administration to proceed with a written offer to purchase land, within the approved budget and subject to purchase conditions, for the new Clearwater Regional Fire Rescue Services Fire Station serving Leslieville and Condor.

299/17

CARRIED 4/2

ADJOURNMENT:
1:57 pm

COUNCILLOR MAKI:

That the Meeting adjourns.

300/17

CARRIED 6/0



REEVE



ACTING CHIEF ADMINISTRATIVE OFFICER